



City of Madison Heights Recreation Department

801 Ajax Dr., Madison Heights, MI 48071



2026 Field Use Agreement for Games and Practices

Organization/Team Name: _____

Contact Person: _____ Email: _____

Address: _____ City: _____

Zip: _____ Phone: _____

Type of Event:

☐ Practice ☐ League Play ☐ Other (please describe): _____

Reservations

Field(s) Requested	Date	Start Time	End Time	Pitch/Base Length	Game/Practice?	Field Dragged?	Total Fee

Please note we do NOT drag and line fields on Saturdays, Sundays, or Holidays

Fee Structure:

- There is no fee to anyone wishing to use the field for leisure activity, fee only applies when getting field dragged and lined.
- Group One: Residents, Non- profit organizations: Scouts, YMCA; Civic Organizations; Homeowners Associations
 - \$60 for Ball Diamond dragged and lined
 - \$25 per hour Soccer Field Game ready
- Group Two: Non- Residents, for profit organizations, non-community group
 - \$75 for Ball Diamond dragged and lined
 - \$45 per hour Soccer Field Game ready

Days and Hours of Use

1. Hours available are 8am to Dusk
2. Field use permitted May 1st – October 15th weather permitting
3. Weekend reservations are dragged and lined on the Friday before reservation. Condition of the field is not guaranteed.

Field Use Priorities

1. City of Madison Heights sponsored or co-sponsored activities/programs
2. Government Agencies serving the City of Madison Heights, including both Lamphere and Madison School District
3. Madison Heights Service Groups, Civic Organizations, designate Youth Sports Providers
4. Madison Heights Residents, groups, and businesses
5. Non-resident groups/ organizations

Field Use Guidelines:

- Any individual or group representative must be at least 21 years of age to reserve the use of a field
- A completed Field Use Agreement must be submitted and **approved** by Madison Heights Parks and Recreation prior to field use
- Applications may be submitted at any time during the current rental year
- Applications that need the field dragged must be submitted at least five days prior to the date requested. If less than 72 hours, we cannot guarantee the field will be done.
- Madison Heights Parks and Recreation reserve the right to close any facility at any time due to poor field conditions and move rental field locations if deemed necessary
- Alcohol use is not permitted in any Madison Heights Park without a permit completed by the Madison Heights Police Department
- Permit only assures use of the field permitted and not exclusive use of the park
- Field Use Permit must be with the permit holder at the time of the event
- Vending of food or other items is not permitted
- No smoking on school grounds including parking lots
- No vendors or concessions are allowed

Cancellation and Reschedules

1. In a weather related cancellations are made by the Madison Heights Recreation Department prior to field preparation beginning, every effort will be made to reschedule the event.
2. After severe weather or large amounts of rain, the City of Madison Heights may close certain fields or restrict the use of outdoor facilities.
3. **As a matter of safety and precaution, all activities must come to a stop if thunder is heard or lightning is seen during a practice or game.** All players, coaches, officials and spectators are to return to their cars and wait 30 minutes from the last sound of thunder or sight of lightning before resuming play. NO EXCEPTIONS. If the weather clears, play may resume 30 minutes after last sound of thunder or sight of lightning.

AGREEMENT As permit holder you are required to sign the following Release and Hold Harmless Agreement and will be responsible for those attending your reservation.

DAMAGE & CLEAN UP AGREEMENT Said group agrees to pay the City of Madison Heights for maintenance cost of damage to any property caused by said group and said location, and said group agrees to pay the City a minimum sum- of \$50.00 per field used by said group is not CLEANED UP and returned to the condition to which it was found. Additional actual cost may be assessed based on actual field condition.

RELEASE AND HOLD HARMLESS In consideration of entering into this agreement with the City of Madison Heights, the undersigned does hereby expressly stipulate and agree to release, discharge, indemnify and forever hold harmless the City of Madison Heights, it assigns agents, servants and employees of any damage, loss or injury which has been or which may hereafter be sustained by the said individual, group, organization or family as a consequence of their participation in any and all activities in connection with this agreement.

RESERVATION COMMITMENT to the best of undersigned's knowledge the dates reserved will be used for the type of event indicated. With the exception of weather related cancellations, excessive (more than 3 per season) reservation of fields without actual use may result in a termination of any use agreement.

HAVING READ THE ABOVE CONDITIONS AND FIELD GUIDELINES PERTAINING TO THIS RENTAL, I/WE AGREE TO ADHERE TO THE CONDITIONS OF THIS AGREEMENT

Signature:

Date:

City Approval:

Date:
