

MADISON HEIGHTS  
HISTORICAL COMMISSION AGENDA  
APRIL 16, 2019  
6:30 P.M.  
HERITAGE ROOMS  
MADISON HEIGHTS CITY HALL  
300 W. 13 MILE ROAD

- I. CALL TO ORDER
- II. INTRODUCTION AND ROLL CALL
  - A. PRESENT
  - B. ABSENT
  - C. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES  
OCTOBER 30, 2018 AND JANUARY 15, 2019
- IV. MEETING OPEN TO THE PUBLIC
- V. UNFINISHED BUSINESS
  - A. HERITAGE ROOMS
    - TOUR GUIDELINES
    - RELEASE FORM
    - COMPLIMENTARY PASS
    - YOUTH INVOLVEMENT
    - JOY DAVIDS MEMORIAL EVENT
    - SHIRTS
  - B. DONATIONS
    - NEW ACQUISITIONS
    - MONETARY DONATIONS
    - SALE ITEMS
- VI. OTHER BUSINESS
  - A. MADISON HEIGHTS BUSINESS INFORMATION DATABASE
  - B. OAKLAND COUNTY PRESENTATION
  - C. COMMUNITY ROUND TABLE
    - REPRESENTATIVE REPORT
    - HISTORIAN OF THE YEAR
  - D. HERITAGE ROOMS
    - SCHEDULING
    - WORK

VII. NEXT MEETING – OCTOBER 15, 2019

VIII. ADJOURNMENT

MADISON HEIGHTS HISTORICAL COMMISSION  
October 30, 2018

PRESENT: Jennifer Ballantine                      Pat Ross  
             Rita Dickel                                      Councilwoman Margene Scott  
             Bernadette Gutowski                      Justin Suarez  
             Martha Kehoe                                      Cheryl Suiter  
             Deliza Lee    Roslyn Yerman  
             Lila Richards

EXCUSED: Tony Bliss

I. CALL TO ORDER

Meeting called to order at 6:00 p.m. by Roslyn Yerman

II. INTRODUCTION AND ROLL CALL

See above.

III. APPROVAL OF MINUTES - APRIL 24, 2018

The April 24, 2018 minutes were approved as drafted, with a motion by Kehoe.

IV. MEETING OPEN TO THE PUBLIC

V. UNFINISHED BUSINESS

A. HERITAGE ROOMS

- TOUR GUIDELINES

This item was tabled.

- RELEASE FORM

This item was tabled.

- COMPLIMENTARY PASS

- The decision was made for the document to be a complimentary tour. Lee will circulate a draft prior to the January meeting with final approval taking place at that time.

- EDWARD C. SWANSON DISPLAY

Scott made a motion to maintain the Swanson display and not hold a family event, with a second by Richards.

Yeas: Ballantine, Dickel, Gutowski, Kehoe, Lee, Richards, Ross, Scott, Suarez, Suiter, Yerman

Naes: None

B. DONATIONS

- NEW ACQUISITIONS  
Richards shared a photo of Mark Howe, her husband Jim Richards and Monte Gerald
- MONETARY DONATIONS
- SALE ITEMS

VI. OTHER BUSINESS

A. YOUTH INVOLVEMENT

Scott shared her plans for getting youth involved in the Heritage Rooms. Minors must complete a volunteer application. Three have been received to date. Scott has distributed an initial task list for members to review and revise ahead of the January meeting. Yerman spoke about the library's new volunteer program, noting that one of the tasks was assistance with the Historical Commission and in the Heritage Rooms. Volunteers wear special shirts, identifying them as such while working

B. COMMUNITY ROUND TABLE

- REPRESENTATIVE REPORT  
Yerman will follow up as to whether an alternate was included with the 2018-19 Historical Commission membership.

C. HERITAGE ROOMS

- SCHEDULING  
The November through January schedule was circulated. With an awareness of the holidays, the rooms will be scheduled on November 6th and 20th, December 11th, and January 8th and 22nd.
- WORK  
Tasks were discussed
- Honoring Joy Davids' memory was discussed at an event including her family was discussed. Scott will speak with the family about some dates in the new year.

VII. NEXT MEETING – IDENTIFICATION OF 2019 MEETING DATES

Meetings will be held on January 15, 2019, April 16, 2019, and October 15, 2019 at 6:30 p.m.

VIII. ADJOURNMENT

The meeting was adjourned at 7:15 p.m.

Respectfully Submitted,

Roslyn Yerman  
Library Director  
Madison Heights Public Library

**MINUTES  
HISTORICAL COMMISSION MEETING  
JANUARY 15, 2019**

**Call to Order**

Roslyn Yerman called the meeting to order at 6:30 p.m.

**Roll Call**

Present: Jennifer Ballantine, Lila Richards, Margene Scott, Justin Suarez, Cheryl Suiter,  
Roslyn Yerman  
Absent: Tony Bliss, Rita Dickel, Bernadette Gutowski, Deliza Lee, Pat Ross  
Guests: Mary Davids Willer, John Davids, Doug Willer, Judy Davids, Lee Davids, Harley  
Modarski, Cory Johnston

No business was conducted because a quorum was not present.