

MADISON HEIGHTS
HISTORICAL COMMISSION AGENDA
OCTOBER 15, 2019
7:00 P.M.
HERITAGE ROOMS
MADISON HEIGHTS CITY HALL
300 W. 13 MILE ROAD

- I. CALL TO ORDER
- II. INTRODUCTION AND ROLL CALL
 - A. PRESENT
 - B. ABSENT
 - C. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES
APRIL 16, 2019
- IV. MEETING OPEN TO THE PUBLIC
- V. UNFINISHED BUSINESS
 - A. HERITAGE ROOMS
 - TOUR GUIDELINES
 - RELEASE FORM
 - COMPLIMENTARY PASS
 - YOUTH INVOLVEMENT
 - SHIRTS
 - B. DONATIONS
 - NEW ACQUISTIONS
 - MONETARY DONATIONS
 - SALE ITEMS
- VI. OTHER BUSINESS
 - A. OAKLAND COUNTY PRESENTATION
 - B. COMMUNITY ROUND TABLE
 - REPRESENTATIVE REPORT
 - C. HERITAGE ROOMS
 - SCHEDULING
- VII. NEXT MEETING – IDENTIFICATION OF 2020 MEETING DATES
- VIII. ADJOURNMENT

MADISON HEIGHTS HISTORICAL COMMISSION
April 16, 2019

PRESENT: Jennifer Ballantine Pat Ross
 Tony Bliss (late) Councilwoman Margene Scott
 Rita Dickel Justin Suarez
 Martha Kehoe Cheryl Suiter
 Deliza Lee Roslyn Yerman

EXCUSED: Bernadette Gutowski Lila Richards

- I. CALL TO ORDER
 Meeting called to order at 6:00 p.m. by Yerman.
- II. INTRODUCTION AND ROLL CALL
 See above.
- III. APPROVAL OF MINUTES – OCTOBER 30, 2018 AND JANUARY 15, 2019
 The October 30, 2018 and January 15, 2019 minutes were approved as drafted.
- IV. MEETING OPEN TO THE PUBLIC
- V. UNFINISHED BUSINESS
 - A. HERITAGE ROOMS
 - TOUR GUIDELINES
 This item was tabled.
 - RELEASE FORM
 This item was tabled.
 - COMPLIMENTARY PASS
 Edits are in process. Discussion focused on completion ahead of the parade and festival for distribution at both events.
 - YOUTH INVOLVEMENT
 Scott will work to get more students involved. Yerman reminded the group about the Library's Volunteer program.

- JOY DAVIDS MEMORIAL EVENT
Discussion took place about the event in memory of Joy Davids, tentatively scheduled for Sunday, June 9th or Sunday, June 23rd from 2:00 – 4:00 p.m. Scott will arrange for a framed 8X10 photo of Joy, with the possibility of an accompanying plaque. Refreshments were discussed, as well as tangible ways of honoring Joy's memory within the civic center complex. A butterfly bush was one idea.
- SHIRTS
Additional Heritage Room shirts were discussed for volunteers to wear when working in the rooms.

B. DONATIONS

- NEW ACQUISITIONS
A few items were shared.
- MONETARY DONATIONS
- SALE ITEMS

VI. OTHER BUSINESS

A. MADISON HEIGHTS BUSINESS INFORMATION DATABASE

Scott spoke to the need for this information.

B. OAKLAND COUNTY PRESENTATION

This presentation will be scheduled toward the end of the year.

C. COMMUNITY ROUND TABLE

- REPRESENTATIVE REPORT
The next meeting is scheduled for tomorrow.
- HISTORIAN OF THE YEAR
Kehoe nominated Ballantine to be awarded Historian of the Year with a second by Dickel. Kehoe will draft the narrative, and Richards will be asked about presenting.

Yeas: Ballantine, Bliss, Dickel, Kehoe, Lee, Ross, Scott, Suarez, Suiter, Yerman

Nays: None

D. HERITAGE ROOMS

- SCHEDULING
A May through October schedule was routed.
- WORK
Room tasks were discussed. When working, members should ensure the elevator door is unlocked, and the portable sign is out. Ballantine, Kehoe, and Lee will represent the Commission at the Festi

VII. NEXT MEETING – TUESDAY, OCTOBER 15, 2019

The decision was made to move the start time from 6:30 p.m. to 7:30 p.m. going forward to accommodate Tony Bliss' schedule.

VIII. ADJOURNMENT

The meeting was adjourned at 7:58 p.m.

Respectfully Submitted,

Roslyn Yerman
Library Director
Madison Heights Public Library

Date	Volunteer	Volunteer	Volunteer	Tour
11/5/2019				
11/19/2019				
12/3/2019				
12/17/2019				
1/7/2020				
1/21/2020				

Margene will fill in for tours as needed