# APPENDICES

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## FY 2008-09 Budget Resolution

**A RESOLUTION TO ADOPT A BUDGET FOR MUNICIPAL PURPOSES FOR THE CITY OF MADISON HEIGHTS FOR THE FISCAL YEAR 2008-09 TO APPROPRIATE FUNDS FOR SAID PURPOSES AND TO PROVIDE FOR A LEVY OF TAXES FOR SAID BUDGET APPROPRIATIONS**

**WHEREAS**, in accordance with Section 8.4 of the Charter of the City of Madison Heights, it is provided that the City Council shall adopt a budget for the fiscal year, appropriate funds for said purposes and provide for a levy of taxes for said Budget appropriations; and

**WHEREAS,** on May 12, 2008, a public hearing was held in accordance with Section 8.3 of the Charter of the City of Madison Heights, and the statutes of the State of Michigan for the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. That the Budget hereto as Exhibit "A" is hereby adopted.

2. That the amounts set forth in said Budget are hereby appropriated for the purposes stated therein.

3. That 18.1616 mills per $1,000 State Taxable Valuation on the real and personal property in the City of Madison Heights be levied to provide funds for said Budget for municipal purposes:

| | |
|---|---|
| General Operating | 8.8160 |
| Neighborhood Road Improvements | 2.0000 |
| Major Vehicle Replacement | 0.2500 |
| Advanced Life Support | 0.2400 |
| Solid Waste | 2.0443 |
| Senior Citizens | 0.4740 |
| Police & Fire Pension | 4.0082 |
| Fire Stations Debt Obligation | 0.3279 |
| Total | 18.1616 |

4. That the City of Madison Heights approves the imposition, by the City Treasurer, of a one percent (1%) property tax administration fee for all property taxes levied in Fiscal Year 2007-08 and for the imposition of a late penalty charged, when applicable, in accordance with Public Act 1982, specifically Michigan Compiled Laws, Section 211.44(7).

5. That the City of Madison Heights approves the levying of taxes to cover the necessary expenses for the operation of the Police and Fire Pension System.

6. That the City of Madison Heights approves and establishes the Community Development Department fees set forth in Exhibit “B”

.7. That the City of Madison Heights approves and establishes the Department of Public Service fees set forth in Exhibit “C”

.8. That the City of Madison Heights approves and establishes the City Clerk fees set forth in Exhibit “D”

.9. That the City of Madison Heights approves and establishes the Fire Department fees set forth in Exhibit “E”

.10. That the City of Madison Heights approves and establishes the Wedding Ceremony fees set forth in Exhibit “F”

.

**BE IT FURTHER RESOLVED**, that the City Manager is hereby authorized to make budgetary transfers within the appropriation centers established throughout the Budget, and all transfers between appropriations may be made only by further action of the Council, pursuant to the provisions of the Michigan Uniform Accounting and Budget Act.

# EXHIBIT "A"

## CITY OF MADISON HEIGHTS
## ADOPTED BUDGET RESOLUTION
## FISCAL YEAR 2007-08

### GENERAL FUND

| EXPENDITURES | | REVENUES | |
|---|---|---|---|
| General Government | $ 8,906,517 | Property Taxes and Fees | $ 22,845,529 |
| Public Safety | 16,291,589 | Intergovernmental Revenues | 3,361,076 |
| Community Services | 3,416,388 | Other | 5,681,398 |
| Culture and Recreation | 2,601,695 | Use of Fund Balance | 456,240 |
| Community Development | 1,128,054 | | |
| TOTAL | $ 32,344,243 | TOTAL | $ 32,344,243 |

### MAJOR STREET FUND

| | | | |
|---|---|---|---|
| Program Expenditures | $ 1,847,007 | Intergovernmental Revenues | $ 1,518,608 |
| | | Other | 447,706 |
| | | Use of Fund Balance | (119,307) |
| TOTAL | $ 1,847,007 | TOTAL | $ 1,847,007 |

### LOCAL STREET FUND

| | | | |
|---|---|---|---|
| Program Expenditures | $ 4,243,227 | Intergovernmental Revenues | $ 497,725 |
| | | Other | 3,165,379 |
| | | Use of Fund Balance | 580,123 |
| TOTAL | $ 4,243,227 | TOTAL | $ 4,243,227 |

### DOWNTOWN DEVELOPMENT AUTHORITY

| | | | |
|---|---|---|---|
| Program Expenditures | $ 232,013 | Property Taxes | $ 228,031 |
| | | Other | 11,500 |
| | | Use of Fund Balance | (7,518) |
| TOTAL | $ 232,013 | TOTAL | $ 232,013 |

### DRUG FORFEITURE FUND

| | | | |
|---|---|---|---|
| Program Expenditures | $ 175,000 | Intergovernmental Revenues | $ 58,000 |
| | | Other | 3,000 |
| | | Use of Fund Balance | 114,000 |
| TOTAL | $ 175,000 | TOTAL | $ 175,000 |

### COMMUNITY IMPROVEMENT FUND

| | | | |
|---|---|---|---|
| Program Expenditures | $ 2,204,200 | Intergovernmental Revenues | $ 2,187,200 |
| | | Other | $ 17,000 |
| TOTAL | $ 2,204,200 | TOTAL | $ 2,204,200 |

## SPECIAL ASSESSMENT REVOLVING

| | | | |
|---|---|---|---|
| Program Expenditures | $ 723,288 | Other | $ 723,288 |
| TOTAL | $ 723,288 | TOTAL | $ 723,288 |

## FIRE STATION BOND FUND

| | | | |
|---|---|---|---|
| Program Expenditures | $ 381,636 | Propoerty Taxes | $ 102,890 |
| | | Other | $ 278,746 |
| TOTAL | $ 381,636 | TOTAL | $ 381,636 |

## WATER AND SEWER FUND

| | | | |
|---|---|---|---|
| Program Expenditures | $ 9,522,501 | Sales to Customers | $ 9,133,745 |
| | | Other | 388,756 |
| TOTAL | $ 9,522,501 | TOTAL | $ 9,522,501 |

## MOTOR AND EQUIPMENT POOL

| | | | |
|---|---|---|---|
| Program Expenditures | $ 1,112,051 | Other | $ 1,112,051 |
| TOTAL | $ 1,112,051 | TOTAL | $ 1,112,051 |

**EXHIBIT B**
**RESOLUTION**
**AMENDMENT TO COMMUNITY DEVELOPMENT DEPARTMENT FEES**

**WHEREAS,** the City of Madison Heights has adopted a City Code containing a building code, housing code, and other provisions to protect the public health safety and welfare; and

**WHEREAS,** it is provided in said Code that the City Council, by resolution, shall establish reasonable fees to be charged by the City for acts and services performed there under; and

**WHEREAS**, on May 12, 2008 a public hearing was held in accordance with Section 8.3 of the Charter of the City of Madison Heights, and the statutes of the State of Michigan for the fiscal year.

**WHEREAS**, in accordance with Section 8.4 of the Charter of the Madison Heights, it is provided that the City Council shall adopt a Budget for the fiscal year, appropriate funds for said purposes and provide for a levy of taxes for said Budget appropriations; and

**NOW, THEREFORE, BE IT RESOLVED** that the Community Development Fee Schedule be modified to include, and hereby is, amended as follows:

**Right-of Way Permits – (NON-TELECOMMUNICATION)**

| | |
|---|---|
| Application Fee: | $150.00 (non-refundable) |
| ~~Permit~~ Review fee | ~~$50.00 +~~ 2% of the cost of the project.$100.00 for each road ~~crossing/driveway compaction test~~ Minimum $150.00 |
| Inspection Fees: | 4% of the cost ~~value~~ of the project. If the inspection fees exceed the non-refundable fee, the permittee is responsible for the difference between 4% of the value of the project plus 175% of the payroll costs (including but not limited to wages, fringe benefits and/or expenses) for any inspection fee above the non-refundable 4% inspection fee.<br><br>$100.00 for each road crossing/driveway compaction test |
| GIS Fee | $0.10 per lineal foot of cable, wire, conduit or pipe plus $10.00 for each structure, including but not limited to, manholes, hand holes and/or vaults, whichever is greater. Minimum fee is $150.00. |

**EXHIBIT C**
**RESOLUTION**
**AMENDMENT TO DEPARTMENT OF PUBLIC SERVICES**

**WHEREAS**, the current cost for providing these services exceeds the established fees; and

**WHEREAS**, in accordance with Section 8.4 of the Charter of Madison Heights, it is provided that the City Council shall adopt a Budget for the fiscal year, appropriate funds for said purposes and provide for a levy of taxes for said Budget appropriations; and

**WHEREAS**, on May 12, 2008, a public hearing was held in accordance with Section 8.3 of the Charter of the City of Madison Heights, and the statutes of the State of Michigan for the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** that the Department of Public Services Fee Schedule be modified to include, and hereby is, amended as follows:

| Description | Current Rate | Proposed Rate |
|---|---|---|
| Senior Center Rentals | N/A | Madison Heights Residents and Businesses – $50/hr with minimum 3 hours.<br>Madison Heights Civic and Scout Troops – $25/hr with minimum 3 hours.<br>$200 refundable security and damage deposit applies to all rentals. |
| Recycling Bins | $8.50/ea. | $10.50/ea. |
| Mobile Home Park Solid Waste Collection Fee | $5.00/filled site per month. | $6.00/filled site per month. |

**EXHIBIT D**
**RESOLUTION**
**AMENDMENT TO CITY CLERK FEE SCHEDULE**

**WHEREAS**, the current cost for services provided exceed the established fees; and

**WHEREAS**, in accordance with Section 8.4 of the Charter of Madison Heights, it is provided that the City Council shall adopt a Budget for the fiscal year, appropriate funds for said purposes, and provide for a levy of taxes for said Budget appropriations; and

**WHEREAS,** on May 12, 2008, a public hearing was held in accordance with Section 8.3 of the Charter of the City of Madison Heights, and the statutes of the State of Michigan for the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** that the City Clerk Fee Schedule be, and hereby is, amended as follows:

| Description | Current Rate | Proposed Rate |
|---|---|---|
| Animal Tag replacement fee | $ .25 | $ 1.00 |
| Bicycle Licenses | $ 1.00 | $ 2.00 |
| Home Solicitation | $ 60.00 | $ 100.00 |
| Electronic/Burglar Alarm-Lifetime | | |
| Residential | $ 10.00 | $ 20.00 |
| Business | $ 10.00 | $ 50.00 |
| | | |
| Business License Late Fees: | | |
| January 1 – 14 | None | None |
| January 15 - February 1st | $ 15.00 | None |
| After February 1st | Double Fee | Double Fee |
| | | |
| Zoning Code Book | $ 15.00 | $ 25.00 |

**EXHIBIT E**
**RESOLUTION**
**AMENDMENT TO FIRE DEPARTMENT FEES**

**WHEREAS,** the current cost for providing services exceed the established fees: and

**WHEREAS**, in accordance with Section 8.4 of the Charter of the Madison Heights, it is provided that the City Council shall adopt a Budget for the fiscal year, appropriate funds for said purposes and provide for a levy of taxes for said Budget appropriations; and

**WHEREAS,** on May 12, 2008, a public hearing was held in accordance with Section 8.3 of the Charter of the City of Madison Heights, and the statutes of the State of Michigan for the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** that the Fire Department Fee Schedule be modified to include, and hereby is, amended as follows:

| **Description** | **Current Rates** | **Proposed Rate** |
|---|---|---|
| ALS 1 | $ 525.00 | $ 600.00 |
| ALS 1 Emergency | 525.00 | 600.00 |
| ALS 2 | 525.00 | 600.00 |
| BLS | 325.00 | 375.00 |
| BLS Emergency | 325.00 | 375.00 |
| Oxygen | 40.00 | 45.00 |
| Mileage | 7.00 | 8.50 |
| De-Fib Fee | 50.00 | 50.00 |

**EXHIBIT F**
**RESOLUTION**
**WEDDING CEREMONY FEE SCHEDULE**

WHEREAS, Mayors have had the authority to solemnize marriages in the State of Michigan since Public Act 211 of 1972 was signed into law; and

WHEREAS, in accordance with the Michigan law governing marriage Michigan Compiled Laws, (MCL) Chapter 551, Section 7, it is provided that a mayor of a city, anywhere in a county in which that city is located may solemnize marriages; records; and fees and

WHEREAS, as on May 12, 2008, a public hearing was held in accordance with Section 8.3 of the Charter of the City of Madison Heights, and the statutes of the State of Michigan for the fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the City shall charge and collect a fee of $50 for services, which shall be paid to the City Treasurer and deposited in the General Fund of the City.

| Description | Current Rate | Proposed Rate |
|---|---|---|
| Wedding Ceremony Administrative Fee | $10.00 | $50.00 |

## NET ASSETS BY COMPONENT

### Last Five Fiscal Years

(Amount expressed in thousands)

| | 2003 | 2004 | 2005 | 2006 | 2007 |
|---|---|---|---|---|---|
| General Fund: | | | | | |
| Reserved | $ 512 | $ 274 | $ 273 | $ 435 | $ 189 |
| Unreserved | 5,343 | 4,177 | 5,419 | 6,248 | 6,317 |
| Total General Fund | $ 5,855 | $ 4,451 | $ 5,692 | $ 6,683 | $ 6,506 |
| All other Governmental Funds: | | | | | |
| Reserved | $ 8,206 | $ 1,109 | $ 4,848 | $ 7,842 | $ 8,124 |
| Unreserved, reported in: | | | | | |
| Special Revenue Funds | 3,258 | 7,273 | 4,232 | 1,876 | 1,044 |
| **Total all other Governmental Funds** | $ 11,464 | $ 8,382 | $ 9,080 | $ 9,718 | $ 9,168 |
| **All Governmental Funds** | **$ 17,319** | **$ 12,832** | **$ 14,772** | **$ 16,401** | **$ 15,674** |

Source: City's annual financial statements

## CHANGES IN GOVERNMENTAL NET ASSETS

### Last Three Fiscal Years

| | Fiscal Year Ended June 30 | | |
|---|---|---|---|
| | 2005 | 2006 | 2007 |
| **Expenses:** | | | |
| General Government | $ 4,760,472 | $ 5,392,675 | $ 5,369,560 |
| Public Safety | 13,746,803 | 14,425,318 | 16,293,874 |
| Public Works | 3,493,132 | 3,260,925 | 3,652,104 |
| Solid Waste and Recycling | 2,125,721 | 2,374,586 | 2,587,356 |
| Community and Economic Development | 1,149,729 | 1,091,907 | 1,158,801 |
| Recreation and Culture | 2,213,159 | 2,216,892 | 2,001,112 |
| Interest on Long-Term Debt | 177,826 | 187,919 | 184,219 |
| Total Governmental Activities | $ 27,666,842 | $ 28,950,222 | $ 31,247,026 |
| **Program Revenues:** | | | |
| Charges for Services: | | | |
| General Government | $ 1,900,886 | $ 1,959,911 | $ 1,899,639 |
| Public Safety | 418,128 | 448,184 | 493,324 |
| Public Works | 17,365 | 27,243 | 29,560 |
| Solid Waste and Recycling | 14,239 | 12,662 | 12,141 |
| Community and Economic Development | 690,482 | 733,247 | 734,570 |
| Recreation and Culture | 279,345 | 296,684 | 279,082 |
| Operating Grants and Contributions | 2,208,049 | 1,995,036 | 2,280,411 |
| Capital Grants and Contributions | 1,091,013 | 1,064,280 | 506,038 |
| Total Program Revenue | $ 6,619,507 | $ 6,537,247 | $ 6,234,765 |
| **Net Expense** | $ (21,047,335) | $ (22,412,975) | $ (25,012,261) |
| **General Revenues:** | | | |
| Property Taxes | $ 19,528,806 | $ 20,540,742 | $ 21,787,120 |
| State-Shared Revenues | 3,360,542 | 3,316,919 | 3,841,111 |
| Unrestricted Investment Earnings | 427,797 | 896,508 | 1,275,936 |
| Franchise Fees | 313,482 | 315,024 | 334,737 |
| Gain on Sale of Capital Assets | - | 14,281 | 2,183 |
| Settlement | 500,000 | - | - |
| Miscellaneous | 221,312 | 260,038 | 272,195 |
| Extraordinary Items | 40,375 | - | - |
| Total General Revenues and Extraordinary Items | $ 24,392,314 | $ 25,343,512 | $ 27,513,282 |
| **Change in Net Assets** | **$ 3,344,979** | **$ 2,930,537** | **$ 2,501,021** |

Source: City's annual financial statements

## CHANGES IN BUSINESS-TYPE NET ASSETS

### Last Three Fiscal Years

| | Fiscal Year Ended June 30 | | |
|---|---|---|---|
| | 2005 | 2006 | 2007 |
| **Operating Revenue** | | | |
| Sale of water | $ 3,645,392 | $ 3,765,447 | $ 3,811,749 |
| Sewage disposal charges | 4,649,690 | 4,713,249 | 4,677,914 |
| Other charges for services | 29,550 | 29,550 | 29,550 |
| Total operating revenue | $ 8,324,632 | $ 8,508,246 | $ 8,519,213 |
| **Operating Expenses** | | | |
| Cost of water produced/purchased | $ 1,852,549 | $ 1,666,101 | $ 1,807,173 |
| Cost of sewage treatment | 3,328,295 | 2,766,814 | 2,788,683 |
| Other operation and maintenance costs | 1,333,605 | 1,255,695 | 1,466,562 |
| General administration | 1,089,761 | 1,166,288 | 1,121,114 |
| Depreciation | 510,236 | 484,415 | 518,522 |
| Total operating expenses | $ 8,114,446 | $ 7,339,313 | $ 7,702,054 |
| **Operating Income (Loss)** | $ 210,186 | $ 1,168,933 | $ 817,159 |
| **Nonoperating Revenue (Expenses)** | | | |
| Investment income | $ 105,740 | $ 146,647 | $ 185,007 |
| Gain (loss) on disposal of assets | (1,627) | - | - |
| Interest expense | (53,875) | (75,018) | (44,557) |
| Income (Loss) Before contributions and other items | $ 260,424 | $ 1,240,562 | $ 957,609 |
| **Capital Contributions** | 5,433 | 95,851 | 5,136 |
| Extraordinary item Loss on insurance settlement | (168,788) | - | - |
| **Change in Net Assets** | **$ 97,069** | **$ 1,336,413** | **$ 962,745** |

Source: City's annual financial statements

## FUND BALANCES, GOVERNMENTAL FUNDS

### Last Five Fiscal Years

(Amount expressed in thousands)

| | 2003 | 2004 | 2005 | 2006 | 2007 |
|---|---|---|---|---|---|
| General Fund: | | | | | |
| Reserved | $ 512 | $ 274 | $ 273 | $ 435 | $ 189 |
| Unreserved | 5,343 | 4,177 | 5,419 | 6,248 | 6,317 |
| Total General Fund | $ 5,855 | $ 4,451 | $ 5,692 | $ 6,683 | $ 6,506 |
| All other Governmental Funds: | | | | | |
| Reserved | $ 8,206 | $ 1,109 | $ 4,848 | $ 7,842 | $ 8,124 |
| Unreserved, reported in: | | | | | |
| Special Revenue Funds | 3,258 | 7,273 | 4,232 | 1,876 | 1,044 |
| **Total all other Governmental Funds** | $ 11,464 | $ 8,382 | $ 9,080 | $ 9,718 | $ 9,168 |
| **All Governmental Funds** | **$ 17,319** | **$ 12,832** | **$ 14,772** | **$ 16,401** | **$ 15,674** |

Source: City's annual financial statements

## CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS

### Last Five Fiscal Years

(Amount expressed thousands)

| | 2003 | 2004 | 2005 | 2006 | 2007 |
|---|---|---|---|---|---|
| **Revenue** | | | | | |
| Intergovernmental | $ 5,766 | $ 5,557 | $ 5,560 | $ 5,247 | $ 5,969 |
| Federal Sources | 308 | 131 | 207 | 139 | 166 |
| Property Taxes | 17,291 | 18,636 | 19,529 | 20,510 | 21,667 |
| Other | 4,894 | 5,696 | 6,368 | 7,676 | 8,409 |
| Total Revenue | $ 28,259 | $ 30,020 | $ 31,664 | $ 33,572 | $ 36,211 |
| **Expenditures** | | | | | |
| Current: | | | | | |
| General government | $ 5,416 | $ 5,512 | $ 5,971 | $ 6,521 | $ 6,879 |
| Public Safety: | 12,520 | 13,422 | 13,417 | 14,005 | 16,173 |
| Community Development and Improvement | 5,254 | 7,227 | 5,283 | 5,493 | 5,815 |
| Culture and Recreation | 2,314 | 2,427 | 2,141 | 2,026 | 2,847 |
| Capital Outlay | 3,533 | 6,616 | 2,986 | 3,523 | 4,842 |
| Debt Administration | 11 | 325 | 359 | 375 | 382 |
| Total Expenditures | $ 29,048 | $ 35,529 | $ 30,157 | $ 31,943 | $ 36,938 |
| **Excess of Revenue Over (Under) Expenditures** | $ (789) | $ (5,509) | $ 1,507 | $ 1,629 | $ (727) |
| Other Financing Sources (Uses) | | | | | |
| Debt Issuance | $ 5,925 | $ - | $ - | $ - | $ - |
| Transfers In | 2,232 | 3,450 | 3,562 | 2,779 | 3,028 |
| Transfers Out | (2,356) | (3,450) | (3,562) | (2,779) | (3,028) |
| Total other Financing Sources (uses) | $ 5,801 | $ - | $ - | $ - | $ - |
| **Special Item** | 684 | - | - | - | - |
| **Extraordinary Item** | - | 1,023 | 433 | - | - |
| **Net Change in Fund Balances** | $ 5,696 | $ (4,486) | $ 1,940 | $ 1,629 | $ (727) |
| **Fund Balances - Beginning of Year** | 11,623 | 17,319 | 12,833 | 14,773 | 16,401 |
| **Fund Balances - End of Year** | **$ 17,319** | **$ 12,833** | **$ 14,773** | **$ 16,402** | **$ 15,674** |

Note: Includes all governmental fund types under modified accrual accounting

Source: City's annual financial statements

## ASSESSED VALUE AND ACTUAL VALUE OF TAXABLE PROPERTY

### Last Ten Fiscal Years

| Tax Year | Real Property | Personal Property | Total Value | Tax rate (mills) | Estimated Actual Value | Taxable Value as a % of Actual |
|---|---|---|---|---|---|---|
| 1998 | 702,725,180 | 185,609,760 | 888,334,940 | 17.14 | 1,975,616,260 | 44.96% |
| 1999 | 738,017,960 | 191,107,820 | 929,125,780 | 17.04 | 2,170,326,040 | 42.81% |
| 2000 | 773,732,980 | 175,823,370 | 949,556,350 | 16.79 | 2,280,945,040 | 41.63% |
| 2001 | 821,075,300 | 180,513,970 | 1,001,589,270 | 16.63 | 2,430,386,460 | 41.21% |
| 2002 | 868,982,990 | 179,337,420 | 1,048,320,410 | 16.22 | 2,580,886,700 | 40.62% |
| 2003 | 911,478,430 | 168,465,610 | 1,079,944,040 | 15.89 | 2,672,064,560 | 40.42% |
| 2004 | 947,271,730 | 166,469,160 | 1,113,740,890 | 17.31 | 2,743,381,200 | 40.60% |
| 2005 | 985,767,400 | 146,603,390 | 1,132,370,790 | 17.35 | 2,764,198,820 | 40.97% |
| 2006 | 1,024,514,300 | 143,881,280 | 1,168,395,580 | 17.30 | 2,791,412,780 | 41.86% |
| 2007 | 1,063,312,930 | 143,905,590 | 1,207,218,520 | 17.90 | 2,417,463,340 | 49.94% |

Note: Under Michigan Law, the revenue base is taxable value. Taxes levied in a particular "tax year" become revenue of the subsequent fiscal year.

Note: The schedule represents final assessed taxable value after Board of Review and Michigan Tax Tribunal Adjustments. Amounts exclude captured Downtown Development Authority valuation increments where applicable.

Source: City Assessor's department records

## PROPERTY TAX LEVIES AND COLLECTIONS

### Last Ten Fiscal Years

(Amount expressed in thousands)

| Tax Year | Year Ended June 30, | Total Levy | Currrent Collections | Percent Collected | Delinquent Collections | Total Tax Collections | Percent of Levy Collected |
|---|---|---|---|---|---|---|---|
| 1997 | 1998 | 14,178 | 13,973 | 98.55 | 60 | 14,033 | 98.98 |
| 1998 | 1999 | 16,405 | 16,284 | 99.26 | 95 | 16,379 | 99.84 |
| 1999 | 2000 | 16,984 | 16,921 | 99.63 | 63 | 16,984 | 100.00 |
| 2000 | 2001 | 17,237 | 16,972 | 98.46 | 102 | 17,074 | 99.05 |
| 2001 | 2002 | 17,016 | 16,671 | 97.97 | 119 | 16,790 | 98.67 |
| 2002 | 2003 | 17,480 | 17,167 | 98.21 | 195 | 17,362 | 99.32 |
| 2003 | 2004 | 18,837 | 18,560 | 98.53 | 199 | 18,759 | 99.59 |
| 2004 | 2005 | 19,851 | 19,533 | 98.40 | 129 | 19,662 | 99.05 |
| 2005 | 2006 | 20,347 | 19,828 | 97.45 | 505 | 20,333 | 99.93 |
| 2006 | 2007 | 21,814 | 21,661 | 99.30 | (17) | 21,643 | 99.22 |

Source: City's Assessor's department records

## DIRECT AND OVERLAPPING PROPERTY TAX RATES

### Last Ten Fiscal Years

| | | Overlapping taxes | | | | | Total tax rate: | |
|---|---|---|---|---|---|---|---|---|
| Tax Year | Direct City Taxes | County | Community College | Intermediate School District | (1) School: Homestead | (1) School: Non-Homestead | Homestead | Non-Homestead |
| 1998 | 17.14 | 4.83 | 1.65 | 2.12 | 10.48 | 21.41 | 36.22 | 40.20 |
| 1999 | 17.04 | 4.80 | 1.63 | 2.10 | 16.67 | 27.77 | 42.24 | 46.44 |
| 2000 | 16.79 | 5.23 | 1.61 | 2.08 | 17.38 | 28.51 | 43.09 | 46.91 |
| 2001 | 16.63 | 3.61 | 1.60 | 3.45 | 17.20 | 28.87 | 42.49 | 47.09 |
| 2002 | 16.22 | 4.98 | 1.61 | 3.42 | 17.21 | 28.58 | 43.44 | 46.41 |
| 2003 | 15.89 | 5.28 | 1.60 | 3.40 | 16.98 | 28.50 | 43.15 | 45.99 |
| 2004 | 17.31 | 5.24 | 1.60 | 3.40 | 15.80 | 27.44 | 43.35 | 46.35 |
| 2005 | 17.35 | 5.24 | 1.59 | 3.38 | 16.60 | 28.33 | 44.16 | 47.27 |
| 2006 | 17.30 | 5.25 | 1.58 | 3.37 | 16.00 | 27.94 | 43.50 | 46.82 |
| 2007 | 17.90 | 5.24 | 1.58 | 3.37 | 16.23 | 28.40 | 44.32 | 47.88 |

Note: All rates are expressed in dollars per $1,000 taxable value

(1) Amounts represent a simple average of the three school districts within the City: Lamphere, Madison, and Royal Oak

Source: City's Finance Department's records

## RATIOS OF OUTSTANDING DEBT

### Last Five Fiscal Years

| | 2003 | 2004 | 2005 | 2006 | 2007 |
|---|---|---|---|---|---|
| **Governmental Activities:** | | | | | |
| General obligation bonds (amounts expressed in thousands) | $ 5,925 | $ 5,770 | $ 5,605 | $ 5,420 | $ 5,225 |
| Total | $ 5,925 | $ 5,770 | $ 5,605 | $ 5,420 | $ 5,225 |
| **Business Type Activities:** | | | | | |
| General obligation bonds (amounts espressed in thousands) | $ 8,283 | $ 12,111 | $ 11,443 | $ 11,283 | $ 10,973 |
| Revenue bonds (amounts espressed in thousands) | 380 | 195 | - | - | - |
| Total | **$ 8,663** | **$ 12,306** | **$ 11,443** | **$ 11,283** | **$ 10,973** |
| Total debt of the government | $ 14,588 | $ 18,076 | $ 17,048 | $ 16,703 | $ 16,198 |
| Total taxable valuation (1) (amounts expressed in thousands) | $ 1,079,944 | $1,113,741 | $1,132,371 | $1,168,396 | $1,207,219 |
| Ratio of total debt to taxable valuation | 0.0135 | 0.0162 | 0.0151 | 0.0143 | 0.0134 |
| Total population (amounts expressed in thousands) | 31 | 31 | 31 | 31 | 31 |
| Total debt per capita | $ 471 | $ 583 | $ 550 | $ 539 | $ 523 |

(1) Amounts exclude captured Downtown Development Authority valuation increments

Source: City's annual financial statements

## RATIOS OF GENERAL BONDED DEBT OUTSTANDING

### Last Ten Fiscal Years

(Amount expressed in thousands)

| Fiscal Year | (2) Other General Obligation Debt | (1) Taxable Value | Debt as a Percentage of Taxable Value | Population | Debt per Capita (not in thousands) |
|---|---|---|---|---|---|
| 1998 | 1,150 | 888,335 | 0.13 | 32 | 35.94 |
| 1999 | 675 | 929,126 | 0.07 | 32 | 21.09 |
| 2000 | 150 | 949,556 | 0.02 | 32 | 4.69 |
| 2001 | - | 1,001,589 | - | 31 | - |
| 2002 | - | 1,048,320 | - | 31 | - |
| 2003 | 5,925 | 1,079,944 | 0.55 | 31 | 191.13 |
| 2004 | 5,770 | 1,113,741 | 0.52 | 31 | 186.13 |
| 2005 | 5,605 | 1,132,371 | 0.49 | 31 | 180.81 |
| 2006 | 5,420 | 1,168,396 | 0.46 | 31 | 174.84 |
| 2007 | 5,225 | 1,207,219 | 0.43 | 31 | 168.55 |

(1) Amount excludes captured Downtown Development Authority valuation increments

(2) Amount does not include Water and Sewer General Obligations

Source: Various taxing authorities

## DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT

**June 30, 2007**

| Governmental unit | Debt Outstanding | Estimated Percent Applicable | Estimated Share of Overlapping Debt |
|---|---|---|---|
| Madison School District | $ 14,865,000 | 100.00 | $ 14,865,000 |
| Lamphere School District | 22,640,000 | 87.19 | 19,739,816 |
| Royal Oak School District | 86,189,000 | 0.52 | 448,183 |
| Oakland Community College | 8,995,000 | 1.89 | 170,006 |
| Oakland County | 106,286,871 | 1.88 | 1,998,193 |
| Oakland Intermediate School District | 55,185,000 | 1.89 | 1,042,997 |
| Total overlapping debt | | | $ 38,264,194 |
| Direct City debt (1) | 5,225,000 | 100.00 | 5,225,000 |
| Total direct and overlapping debt | | | **$ 43,489,194** |

(1) Amount does not include Water and Sewer General Obligations

Source: Various taxing authorities

## LEGAL DEBT MARGIN

### Last Five Fiscal Years

(Amount expressed in thousands)

| | 2003 | 2004 | 2005 | 2006 | 2007 |
|---|---|---|---|---|---|
| **Calculation of Debt Limit:** | | | | | |
| State equalized valuation (1) | $1,049,983 | $1,078,210 | $1,113,790 | $1,132,140 | $1,169,836 |
| 10% of taxable value | 104,998 | 107,821 | 111,379 | 113,214 | 116,984 |
| **Calculation of Debt Subject to Limit:** | | | | | |
| Total debt | 14,588 | 18,076 | 17,048 | 16,703 | 16,198 |
| Less: debt not subject to limit: | | | | | |
| General obligation | 8,663 | 12,306 | 11,443 | 11,283 | 10,973 |
| Special revenue bonds | - | - | - | - | - |
| Net debt subject to limit (3) | 5,925 | 5,770 | 5,605 | 5,420 | 5,225 |
| Legal debt margin (2) | $ 99,073 | $ 102,051 | $ 105,774 | $ 107,794 | $ 111,759 |
| Net debt subject to limit as % of debt limit | 5.98% | 5.65% | 5.30% | 5.03% | 4.68% |

(1) Amount excludes captured Downtown Development Authority valuation increments

(2) Debt limit set forth in Section 4A, State of Michigan Public Act 279 of 1909 (Home Rule City Act)

(3) Amount does not include Water and Sewer General Obligations

Source: Various taxing authorities

## PRINCIPAL PROPERTY TAXPAYERS

### 2008 Tax Year

(Amount expressed in thousands)

| | Taxpayer | Total December 31, 2007 Taxable Value | Percent of Current City Total Taxable Valuation | Total 1998 Taxable Value | Percent of 1998 City Total Taxable Valuation | 1998 Rank |
|---|---|---|---|---|---|---|
| 1 | Gordon Begin/CT Apartments/President Madison | 20,111 | 1.18% | 17,727 | 2.00% | 1 |
| 2 | Madison Place, LLC/S&M Heights | 17,159 | 1.00% | N/A | N/A | N/A |
| 3 | Commons BT-OH, LLC (UPS) | 10,344 | 0.60% | N/A | N/A | N/A |
| 4 | Detroit Edison | 9,960 | 0.58% | 12,023 | 1.35% | 4 |
| 5 | Meijer, Inc. | 9,790 | 0.57% | N/A | N/A | N/A |
| 6 | Surface Technologies/Henkel Corp. | 9,498 | 0.56% | N/A | N/A | N/A |
| 7 | First Industrial Ltd Partnership | 9,226 | 0.54% | N/A | N/A | N/A |
| 8 | First Industrial Acquisitions, Inc. | 9,199 | 0.54% | N/A | N/A | N/A |
| 9 | Liberty Property Ltd Partnership | 9,050 | 0.53% | N/A | N/A | N/A |
| 10 | Sam's Real Estate/Sam's Club | 7,381 | 0.43% | N/A | N/A | N/A |

Note: This schedule represents the final assessed taxable values after Board of Review and Michigan Tax Tribunal adjustments (valuations as of December 31, 2007).

Source: City's Assessor's department records

## DEMOGRAPHIC AND ECONOMIC STATISTICS

### Ten Year Summary

| Fiscal year | Federal Census Population | (1) Personal Income | (1) Per Capita Personal Income | (2) Unemployment Rate (Percent) |
|---|---|---|---|---|
| 1998 | 32,196 | 456,925,632 | 14,192 | 3.5 |
| 1999 | 32,196 | 456,925,632 | 14,192 | 2.7 |
| 2000 | 32,196 | 456,925,632 | 14,192 | 2.9 |
| 2001 | 31,101 | 666,463,329 | 21,429 | 4.5 |
| 2002 | 31,101 | 666,463,329 | 21,429 | 6.0 |
| 2003 | 31,101 | 666,463,329 | 21,429 | 6.5 |
| 2004 | 31,101 | 666,463,329 | 21,429 | 6.5 |
| 2005 | 31,101 | 666,463,329 | 21,429 | 6.4 |
| 2006 | 31,101 | 666,463,329 | 21,429 | 5.2 |
| 2007 | 31,101 | 666,463,329 | 21,429 | 6.3 |

(1) Federal Register

(2) Michigan Employment Security Commission

## PRINCIPAL EMPLOYERS

## 2008 Tax Year

| | Taxpayer | 2007 Employees | 1998 Employees | 1998 Rank |
|---|---|---|---|---|
| 1 | St. John Oakland Hospital | 800 | 1,029 | 1 |
| 2 | United Parcel Service | 700 | 578 | 3 |
| 3 | Henkel Surface Technologies | 500 | 400 | 6 |
| 4 | Lamphere School District | 380 | 375 | 7 |
| 5 | Meijer | 380 | N/A | N/A |
| 6 | Madison School District | 340 | 335 | 9 |
| 7 | ADT Security Systems | 327 | N/A | N/A |
| 8 | Alpha Thread Gage | 300 | 300 | 10 |
| 9 | Costco | 300 | 175 | 20 |
| 10 | Gonzalez Design Group | 300 | 200 | 18 |

Source: City's finance department records

## OPERATING INDICATORS

### Last Five Fiscal Years

| Function/ program | 2003 | 2004 | 2005 | 2006 | 2007 |
|---|---|---|---|---|---|
| Election data: | | | | | |
| Voters Registered | 16,180 | 21,920 | 23,280 | 20,680 | 20,950 |
| Voters (at the polls or absentee) | 3,883 | 9,206 | 7,450 | 16,751 | 10,685 |
| Percent voting | 42 | 32 | 81 | 19 | 39 |
| District Court-Number of court cases | 15,552 | 13,966 | 14,210 | 15,234 | 15,234 |
| Police: | | | | | |
| Physical arrests | 1,265 | 1,473 | 1,265 | 1,755 | 1,548 |
| Traffic violations | 10,209 | 9,194 | 9,850 | 9,332 | 9,983 |
| Investigations | 3,065 | 2,985 | 2,822 | 2,770 | 1,710 |
| Fire: | | | | | |
| Fire runs | 655 | 593 | 663 | 607 | 618 |
| Emergency Medical runs | 2,284 | 2,506 | 2,609 | 2,631 | 2,518 |
| Inspections | 733 | 738 | 691 | 794 | 350 |
| Parks and Recreation-Recreation Program attendance | 703 | 780 | 480 | 435 | 475 |
| Library: | | | | | |
| Circulation (books borrowed) | 100,854 | 99,164 | 97,708 | 96,460 | 50,673 |
| Collection volume (sets of books) | 75 | 75 | 75 | 75 | 75 |
| Water: | | | | | |
| Number of customers billed | 54,000 | 54,100 | 54,100 | 54,140 | 55,185 |
| Total consumption (per unit) | 1,998,163 | 1,968,115 | 1,836,424 | 1,857,194 | 1,695,269 |
| Average consumption per user | 37.0 | 36.4 | 33.9 | 34.3 | 30.7 |

Source: City's Finance Department records

## MISCELLANEOUS STATISTICAL DATA

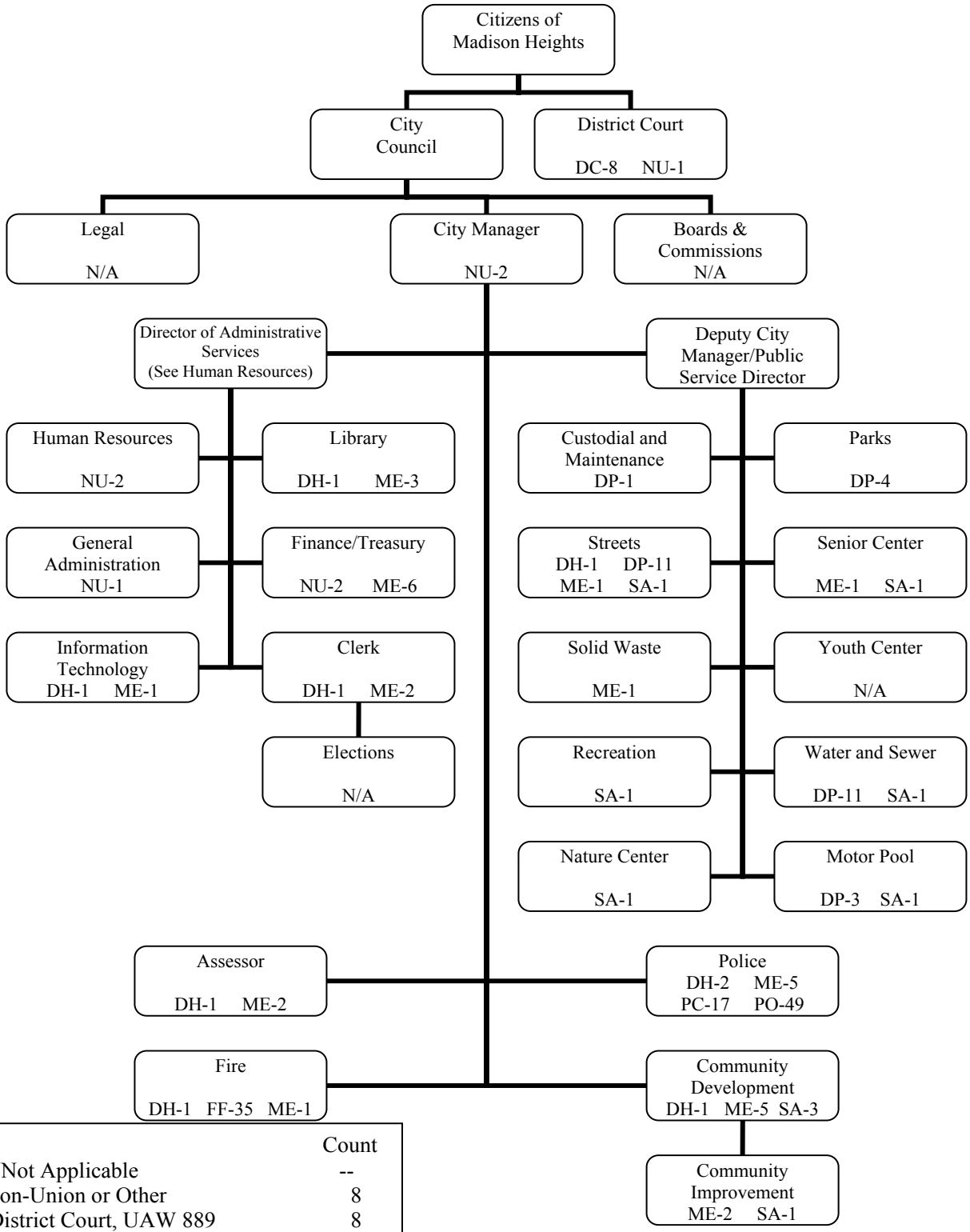
The City of Madison Heights was incorporated January 17, 1955, under Home Rule Act 279 P.A. 1909, as amended, and is administrated by a City Manager, and governed by Mayor and Council. It is located in Southeast Oakland County and is approximately seven (7) square miles in area.

The estimated 31,101 residents of the City of Madison Heights are provided various services by the 222.3 full-time equivalent employees.

Statistical data related to City services at June 30, 2007 is as follows:

| | |
|---|---|
| Street Service: | |
| Paved Streets | 106 miles |
| Sidewalks | 199.5 miles |
| Street Lighting | 1,830 units |
| Water and Sewer Service | |
| Watermains | 131 miles |
| Consumers: | |
| Residential | 9,619 |
| Commercial | 1,315 |
| Sanitary sewers | 111 miles |
| Storm sewers | 52 miles |
| Protective Services - Fire Protection | |
| Stations | 2 |
| Employees | 37 |
| Hydrants | 1,115 |
| Police Protection: | |
| Employees | 73 |
| Crossing Guards | 18 |
| Patrol Vehicles | 15 |
| Number of Traffic Violations Issued | 10,489 |
| Police Reserve Members | 28 |
| Culture, Education and Recreation | |
| Library | 1 |
| Schools by Type | |
| Elementary | 6 |
| Middle | 2 |
| Senior | 3 |
| Parks | 13 |
| Area of Parks | 136 acres |

# City Of Madison Heights
## Organizational Chart




| Key | Count |
|---|---|
| N/A = Not Applicable | -- |
| NU=Non-Union or Other | 8 |
| DC= District Court, UAW 889 | 8 |
| DH=Department Heads, TPOAM | 9 |
| DP=DPS, TPOAM | 30 |
| FF=Fire Fighters | 35 |
| ME=Municipal, TPOAM | 30 |
| PC=Police Command, POAM | 17 |
| PO=Police Officers, POAM | 49 |
| SA=Supvrs. & Assts., AFSCME 1917 | 10 |
| | 196 |

# FY 2008-09 BUDGET
# HISTORICAL LISTING OF PERSONNEL ACTIONS
# REVERSE CHRONOLOGICAL ORDER

| FY | DEPARTMENT | ACTION |
|---|---|---|
| 07-08 | Finance | Reallocation one vacant Fiscal I position to Fire (-0.5) |
| 07-08 | Fire | Eliminate part-time office position (-0.3) reallocation of Fiscal I/Office Assistant (0.5) |
| 07-08 | DPS - Streets | Eliminate vacant DPS Supervisor split between divisions. (-0.5) |
| 07-08 | DPS - Solid Waste | Eliminate vacant DPS Supervisor split between divisions. (-0.1) |
| 07-08 | DPS - Parks | Eliminate vacant DPS Supervisor split between divisions. (-0.5) |
| 07-08 | DPS-Youth Center | Reduction of hours for part-time Youth Leaders (-0.2) |
| 07-08 | Assessing | Reduction of full-time Deputy Assessor position. (-1.0) |
| 07-08 | Assessing | Addition of part-time Property Appraiser. (0.4) |
| 07-08 | Housing | Eliminate part-time Housing Assistant (-0.4) |
| 06-07 | Finance | Eliminate vacant Fiscal I position (-1.0) |
| 06-07 | Police | Eliminate vacant Crime Prevention Officer (-1.0) |
| 06-07 | Fire | Eliminate vacant Fire Inspector positions (-1.0) and Vacant Officer Assistant I position (-1.0) add a part time Office Positions (0.5). |
| 06-07 | Community Development | Eliminate vacant Information System position (-1.0), reduce GIS part-time position (-0.27), reallocate Code Enforcement from CDBG (0.80) and Housing (0.25) |
| 06-07 | DPS – Streets | Reduce two vacant Street Laborer positions (-2.0) |
| 06-07 | DPS – Sewer | Reduce vacant Laborer position (-1.0) |
| 06-07 | Library | Eliminate vacant part-time Library Assistant (-0.4); and reduce hours for Youth Service Assistant (-0.05) |
| 06-07 | DPS – Parks | Reduce vacant Park Laborer hours (-0.33) |
| 06-07 | DPS – Water | Eliminate vacant Water Clerical position (-0.8) |
| 06-07 | Housing | Reallocate Code Enforcement Officers house to CDD (-0.25), reduce Housing Assistant hours (-0.1) |
| 06-07 | CDBG | Reallocate Code Enforcement Officer hours to CDD (-0.8) |
| 05-06 | District Court | Eliminate vacant part-time Probation Clerk (-0.8) |
| 05-06 | City Clerk | Elections - due to consolidated elections and precincts reduce number of Chairpersons from 16 to 12 (-0.4) and Workers from 68 to 55 (-1.5), and reallocate maintenance hours (+0.04) |
| 05-06 | Police | Eliminate vacant full-time Animal Control Officer (-1.0) Office Assistant II (-1.0); add part-time animal control support (+0.3) |
| 05-06 | Fire | Eliminate vacant Fire Fighter position (-1.0) and eliminate vacant Fire Fighter position following Lieutenant retirement and promotional process (-0.2) |
| 05-06 | Community Development | Reduce hours of part-time Community Development Assistant (-0.3) |
| 05-06 | DPS – Custodial & Maintenance | Reallocate maintenance hours to Elections (-0.04) and supervisor hours to Solid Waste for Tree Replacement Program coordination (-0.06) |
| 05-06 | DPS – Solid Waste | Add supervisor hours for Tree Replacement Program coordination (+0.06) |
| 05-06 | DPS – Recreation | Reduce and reclassify seasonal recreation positions (-1.2) |
| 05-06 | DPS – Youth Center | Reduce hours of part-time Youth Leader (-0.22) |

# FY 2008-09 BUDGET
# HISTORICAL LISTING OF PERSONNEL ACTIONS
# REVERSE CHRONOLOGICAL ORDER

| FY | DEPARTMENT | ACTION |
|---|---|---|
| 05-06 | DPS – Nature Center | Reduce hours of part-time Naturalist (-0.04) and reallocate Recreation Supervisor hours (-0.05) |
| 05-06 | DPS – Parks | Eliminate vacant Parks Maintenance Laborer (-1.0) and add part-time laborer (+0.6) |
| 05-06 | DPS – Senior Citizens | Eliminate vacant Officer Assistant II (-1.0); add part-time assistant (+0.8); reallocate part-time receptionist hours (+0.5) and Recreation Supervisor hours (+0.05) |
| 05-06 | Community Improvement Fund | Reallocate Code enforcement Officer hours between Housing (-0.2) and Community Improvement (+0.2) |
| 05-06 | Motor Pool Fund | Eliminate vacant full-time Tool Crib Operator position (-0.6) |
| 04-05 | District Court | Add hours for part-time Deputy Court Clerk (+0.2) |
| 04-05 | Assessor | Eliminate vacant part-time Office Assistant (-0.4) |
| 04-05 | City Clerk | Eliminate vacant Deputy Clerk position (-1.0); add hours to part-time election workers for a third election (+0.9) |
| 04-05 | Human Resources | Reflect 50% funding of combined Purchasing & Personnel Coordinator position (-0.5) |
| 04-05 | General Administration | Eliminate vacant Purchasing Officer position (-1.0); reflect 50% funding of combined Purchasing & Personnel Coordinator position (+0.5) |
| 04-05 | Finance | Eliminate vacant Accounting Supervisor position (-1.0); add Accountant position (+1.0); eliminate vacant Fiscal Assistant I position (-1.0) |
| 04-05 | Information Technology | Eliminate vacant part-time Information Systems Support position (-0.7) |
| 04-05 | Police | Eliminate vacant positions: Police Officer (-1.0); Police Service Assistant |
| 04-05 | | (-1.0); and Office Assistant II (-1.0); reflect Police Department transfer of Police Officer position from Auto Theft Prevention Fund to patrol (+1.0) |
| 04-05 | Fire | Eliminate vacant Fire Fighter position (-1.0) |
| 04-05 | Community Development | Eliminate vacant Office Assistant II position (-1.0); add hours to part-time CDD Aide position (+0.2) |
| 04-05 | Library | Eliminate hours for part-time Branch Library Circulation Chief (-0.4) and Branch Library Assistant (-0.4) |
| 04-05 | DPS – Streets | Eliminate vacant Equipment Operator III (-1.0) and Laborer (-1.0) positions; reallocate labor from other divisions (+0.3) |
| 04-05 | DPS – Solid Waste | Reallocate labor cost from other divisions to reflect more accurate time utilization (+2.6) |
| 04-05 | DPS – Recreation | Eliminate vacant full-time Recreation Coordinator (-0.67); add part-time coordinator (+0.75) |
| 04-05 | DPS – Youth Center | Eliminate vacant full-time Recreation Coordinator (-0.3); reallocate hours for part-time Youth Coordinator (+0.1); reallocate driver (+0.1) |
| 04-05 | DPS – Nature Center | Reduce hours of part-time Naturalist (-0.4) |
| 04-05 | DPS – Parks | Eliminate two vacant part-time Park Laborer positions (-0.5) |
| 04-05 | DPS – Senior Citizen | Reallocate labor cost to other divisions (-0.2); assign bus driver time to Youth Center (-0.1) |

# FY 2008-09 BUDGET
# HISTORICAL LISTING OF PERSONNEL ACTIONS
# REVERSE CHRONOLOGICAL ORDER

| FY | DEPARTMENT | ACTION |
|---|---|---|
| 04-05 | Major Streets Fund | Reallocate labor cost from other divisions to reflect more accurate time utilization (-1.1) |
| 04-05 | Local Streets Fund | Reallocate labor cost from other divisions to reflect more accurate time utilization (-1.6) |
| 04-05 | Community Improvement Fund | Reallocate full-time Code Enforcement Officer FTE between Housing (-0.3) & Community Improvement (0.3) |
| 04-05 | Auto Theft Prevention Fund | Transfer of Police Officer position back into road patrol (-1.0) |
| 04-05 | Motor Pool Fund (DPS) | Eliminate vacant Tool Crib Operator position after retirement of incumbent (-0.4) |
| 03-04 | District Court | Add additional part-time Deputy Court Clerk position (+0.6); increase hours for part-time Probation Officer (+0.7) |
| 03-04 | DPS – Youth Center | Split part-time supervisor position for summer and school year programs into two part-time positions (0.0) |
| 03-04 | Community Imp. | Downgrade Code Enforcement Supervisor to Code Enf. Officer (0.0) |
| 03-04 | CIP - Housing | Reduce hours of part-time CIP Assistant (-0.3) |
| 02-03 | City Clerk | Increase part-time hours for election workers due to one additional election (+0.8 FTE). |
| 02-03 | Community Development | Add full-time Economic Development Coordinator position (+1.0 FTE). |
| 02-03 | DPS – Parks Division | Add two part-time Park Ranger positions (+ 0.5 FTE). |
| 01-02 | DPS – Custodial & Maintenance | Eliminate three vacant positions (-3.0 FTE), with one of the positions added to the Parks Division. |
| 01-02 | Community Development | Increase hours (+0.3 FTE) for the part-time Geographic Information System (GIS) office assistant position. |
| 01-02 | DPS – Nature Center | Upgrade part-time Naturalist position to full-time status (+0.4 FTE). |
| 01-02 | DPS – Parks | Add one position transferred from DPS - Custodial & Maintenance Division (+1.0 FTE). |
| 01-02 | | |
| 01-02 | Library | Increase part-time hours (+1.7 FTE). |
| 00-01 | District Court | Elimination of Court Recorder position following retirement (-1.0 FTE). |
| 00-01 | Police | Due to elimination of Federal Crime Suppression Grant, transfer one officer position from Crime Suppression Fund (1.0 FTE) to the Police Department's General Fund Activity (+1.0 FTE). |
| 00-01 | Community Development | Addition of one Information Systems Specialist Position-GIS in the Community Development Department (+1.0 FTE). |
| 00-01 | DPS – Youth Center | Addition of four part-time positions to staff new Youth Drop-In Center (+2.1 FTE). |
| 99-00 | District Court | Consolidation of Court Administrator and Legal Secretary positions |
| | | (-1.0 FTE); elimination of vacant part-time Security Officer position |
| | | (-0.7 FTE); reduce hours of part-time Magistrate (-0.3 FTE); increase hours for part-time Probation Officer (+0.3 FTE). |

# FY 2008-09 BUDGET
# HISTORICAL LISTING OF PERSONNEL ACTIONS
# REVERSE CHRONOLOGICAL ORDER

| FY | DEPARTMENT | ACTION |
|---|---|---|
| 99-00 | General Administration | Elimination of vacant Reproduction and Stores Assistant position |
| | | (-1.0 FTE). |
| 99-00 | Finance | Transfer of four administrative positions from Water and Sewer Fund (+4.0 FTE) and elimination of vacant part-time Office Assistant position ( 0.8 FTE). |
| 99-00 | Data Processing (Gen. Fund) | Transfer of Activity (2 full-time; 1 part-time) from Water and Sewer Fund (+2.8 FTE). |
| 99-00 | Community Development | Addition of full-time GIS Supervisor position and a part-time GIS Assistant (+1.3 FTE). |
| 99-00 | Library | Additional part-time hours to increase coverage of the three existing part-time librarians by an additional 7 ½ hours per week (+0.6 FTE). |
| 99-00 | DPS- Custodial & Maintenance | Elimination of vacant Custodian position (-1.0 FTE). |
| 99-00 | Data Processing (Water & Sewer) | Transfer of Activity (2 full-time; 1 part-time) to General Fund (-2.8 FTE). |
| 99-00 | Water & Sewer Administration | Transfer of four administrative positions to General Fund (-4.0 FTE) and elimination of vacant part-time Office Assistant position (-0.8 FTE) (–4.8 FTE). |
| 98-99 | Nature Center | Increase from one to two part-time Naturalists (+0.8 FTE). |
| 98-99 | DPS – Motor Pool | Elimination of vacant Mechanics Helper position through attrition (-1.0 FTE). |
| 97-98 | District Court | Through collective bargaining the contractual Court Officer becomes full-time (+1.0 FTE). |
| 97-98 | DPS- Custodial & Maintenance | Elimination of vacant Laborer position through attrition due to outsourcing refuse collection (-1.0 FTE). |
| 96-97 | District Court | Move part-time position from Law Clerk to Probation Clerk; increase hours (+0.2 FTE). |
| 96-97 | Assessing | Addition of one part-time co-op student to assist with computer scanning and sketching project (+0.5 FTE). |
| 96-97 | Clerk | Eliminate vacant part-time clerical position (-0.8 FTE). |
| 96-97 | Police | Eliminate vacant Detective Sergeant position (-1.0 FTE). |
| 96-97 | DPS-Custodial & Maintenance | Reduction of full-time Supervisor position (-1.0 FTE) and transfer of four employees into full time laborer positions from Solid Waste Division outsourcing (+4.0 FTE). |
| 96-97 | Solid Waste | Outsource collection of household refuse and recycling; elimination of 12 F/T and 2 P/T laborer positions (-12.8 FTE). |
| 96-97 | DPS – Senior Citizen | Elimination of part-time building attendant position; adjustment of other part-time hours (no FTE change). |
| 96-97 | DPS – Parks | Elimination of two part-time seasonal laborer positions to reflect outsourcing of grass cutting (-0.8 FTE). |
| 96-97 | Police – Crime Suppression Fund | Add multi-jurisdictional unit officer with funding from “COPS” grant (+1.0 FTE). |

# FY 2008-09 BUDGET
# HISTORICAL LISTING OF PERSONNEL ACTIONS
# REVERSE CHRONOLOGICAL ORDER

| FY | DEPARTMENT | ACTION |
|---|---|---|
| 96-97 | Community Improvement Fund | Elimination of two part-time Home Chore Worker positions due to outsourcing of raking, lawn cutting, and snow shoveling services (-0.2 FTE). |
| 96-97 | Water & Sewer Fund – Data Processing | Replace vacant keypunch operator position (-1.0 FTE) with part-time PC Technical Support position (+0.8 FTE). |
| 95-96 | Library | Reduce part-time Circulation Chief, Technical Services Clerk, and Branch Library Aide (-0.2 FTE). |
| 95-96 | Fire | Eliminate three vacant full-time Fire Fighter positions as part of consolidated dispatch project (-3.0 FTE). |
| 95-96 | DPS – Custodial & Maintenance | Eliminate three full-time custodians as part of cost-savings move to contract out custodial services (-3.0 FTE). |
| 95-96 | DPS – Recreation | Reduce part-time hours as Oakland County will conduct summer swim lessons; add part-time Naturalist position (+0.5 FTE). |
| 95-96 | Community Dev. Block Grant Fund | Elimination of six vacant part-time home chore workers due to contracting out of raking, lawn cutting, and snow shoveling services (-0.8 FTE). |
| 94-95 | Assessing | Elimination of a vacant full-time Residential Appraiser position (+1.0 FTE). |
| 94-95 | Community Development | Elimination of a vacant full-time Construction Inspector position. |
| 94-95 | DPS – Parks | Eliminate a vacant Parks Maintenance position created by an employee who did not return from an extended Worker's Compensation leave. |
| 94-95 | Finance | Lay off the Deputy Treasurer and eliminate the position (+1.0 FTE). |
| 94-95 | General Administration | Elimination of a vacant full-time Switchboard Operator / Receptionist position<br>(-1.0 FTE). |
| 94-95 | Fire | Eliminate a vacant full-time "Swing Man" Fire Fighter position (-1.0 FTE). |
| 94-95 | Library | Lay off one part-time position and reduce the hours for five more part-time positions. |
| 94-95 | Police | Eliminate a vacant full-time Special Investigations Unit Police Officer position<br>(-1.0 FTE) and have the Chief transfer a position back into the Patrol Division from another section of the Dept. |
| 93-94 | General Administration | Change Purchasing Agent position from part-time to full-time (no FTE data available). |
| 93-94 | Community Development | Elimination of two part-time clerk typist positions and addition of one full-time clerk typist position (no FTE data available). |

**CITY OF MADISON HEIGHTS**
**FY 2008-09 BUDGET**
**FULL TIME POSITIONS**
**ALL FUNDS**

| | FY 1989-90 | FY 1990-91 | FY 1991-92 | FY 1992-93 | FY 1993-94 | FY 1994-95 | FY 1995-96 | FY 1996-97 | FY 1997-98 | FY 1998-99 |
|---|---|---|---|---|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | | | | | | |
| Court | 11 | 12 | 12 | 13 | 13 | 13 | 11 | 11 | 12 | 12 |
| Manager | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| Assessor | 5 | 5 | 5 | 5 | 5 | 4 | 4 | 4 | 4 | 4 |
| Clerk | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 |
| Human Resources | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| General Administration | 4 | 4 | 4 | 3 | 4 | 3 | 3 | 3 | 3 | 3 |
| Finance | 7 | 8 | 8 | 8 | 8 | 7 | 7 | 7 | 7 | 7 |
| Information Technology | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Police | 76 | 76 | 76 | 76 | 76 | 76 | 76 | 76 | 76 | 76 |
| Fire | 38 | 44 | 43 | 44 | 44 | 43 | 40 | 40 | 40 | 40 |
| Community Development | 10 | 10 | 9 | 9 | 9 | 8 | 8 | 8 | 8 | 8 |
| Library | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 |
| Department of Public Services | | | | | | | | | | |
| Custodial & Maintenance | 5 | 5 | 5 | 6 | 6 | 6 | 3 | 6 | 5 | 5 |
| Streets | 18 | 18 | 18 | 18 | 18 | 18 | 18 | 18 | 18 | 18 |
| Solid Waste | 13 | 13 | 13 | 12 | 12 | 12 | 12 | 0 | 0 | 0 |
| Recreation | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| Youth Center | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Nature Center | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Parks | 6 | 6 | 6 | 6 | 6 | 5 | 5 | 5 | 5 | 5 |
| Senior Citizen | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| Sub total | 47 | 47 | 47 | 47 | 47 | 46 | 43 | 34 | 33 | 33 |
| Total | 210 | 218 | 216 | 217 | 218 | 212 | 204 | 195 | 195 | 195 |
| **Major Street Fund** | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| **Community Improvement Fund** | 3 | 3 | 3 | 3 | 4 | 4 | 4 | 4 | 4 | 4 |
| **Juvenile Grant Fund** | 1 | 1 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 0 |
| **Auto Theft Prevention Grant Fun** | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| **Crime Suppression Grant Fund** | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 |
| **Water & Sewer Fund** | | | | | | | | | | |
| Water Division | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 |
| Sewer Division | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 |
| Information Technology | 4 | 4 | 3 | 3 | 3 | 3 | 3 | 2 | 2 | 2 |
| Water & Sewer Administration | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| Total | 21 | 21 | 20 | 20 | 20 | 20 | 20 | 19 | 19 | 19 |
| **Motor Pool Fund** | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 5 |
| Total All Funds | 243 | 251 | 248 | 249 | 251 | 244 | 236 | 227 | 227 | 226 |

| FY 1999-00 | FY 2000-01 | FY 2001-02 | FY 2002-03 | FY 2003-04 | FY 2004-05 | FY 2005-06 | FY 2006-07 | FY 2007-08 | FY 2008-09 | |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | **GENERAL FUND** |
| 11 | 10 | 10 | 9 | 9 | 9 | 9 | 9 | 9 | 9 | Court |
| 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | Manager |
| 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 3 | 3 | Assessor |
| 4 | 4 | 4 | 4 | 4 | 3 | 3 | 3 | 3 | 3 | Clerk |
| 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | Human Resources |
| 2 | 2 | 2 | 2 | 2 | 1 | 1 | 1 | 1 | 1 | General Administration |
| 11 | 11 | 11 | 11 | 11 | 10 | 10 | 9 | 8 | 8 | Finance |
| 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | Information Technology |
| 76 | 77 | 77 | 77 | 77 | 75 | 73 | 73 | 73 | 73 | Police |
| 40 | 40 | 40 | 40 | 40 | 39 | 38 | 36 | 37 | 37 | Fire |
| 9 | 10 | 10 | 11 | 11 | 10 | 10 | 9 | 9 | 9 | Community Development |
| 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | Library |
| | | | | | | | | | | Department of Public Services |
| 4 | 4 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | Custodial & Maintenance |
| 18 | 18 | 18 | 18 | 18 | 16 | 15 | 13 | 13 | 13 | Streets |
| 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 1 | Solid Waste |
| 2 | 2 | 2 | 2 | 2 | 1 | 1 | 1 | 1 | 1 | Recreation |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Youth Center |
| 0 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | Nature Center |
| 5 | 5 | 6 | 6 | 6 | 6 | 5 | 5 | 4 | 4 | Parks |
| 3 | 3 | 3 | 3 | 3 | 3 | 2 | 2 | 2 | 2 | Senior Citizen |
| 32 | 32 | 31 | 31 | 31 | 28 | 26 | 24 | 23 | 23 | Sub total |
| 199 | 200 | 199 | 199 | 199 | 189 | 184 | 178 | 176 | 176 | Total |
| 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | **Major Street Fund** |
| 4 | 4 | 4 | 4 | 4 | 4 | 4 | 3 | 3 | 3 | **Community Improvement Fund** |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | **Juvenile Grant Fund** |
| 1 | 1 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | **Auto Theft Prevention Grant Fund** |
| 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | **Crime Suppression Grant Fund** |
| | | | | | | | | | | **Water & Sewer Fund** |
| 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | Water Division |
| 6 | 6 | 6 | 6 | 6 | 6 | 6 | 5 | 5 | 5 | Sewer Division |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Information Technology |
| 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | Water & Sewer Administration |
| 13 | 13 | 13 | 13 | 13 | 13 | 13 | 12 | 12 | 12 | Total |
| 5 | 5 | 5 | 5 | 5 | 4 | 4 | 4 | 4 | 4 | **Motor Pool Fund** |
| 224 | 224 | 223 | 223 | 223 | 211 | 206 | 198 | 196 | 196 | Total All Funds |

# COMMUNITY PROFILE

## Regional Setting

The City of Madison Heights is located near the southeast corner of Oakland County, adjacent to the western boundary of Macomb County and approximately two miles north of the City of Detroit. Freeway access to the southeast Michigan region is provided by Interstate 75 (I-75) and Interstate 696 (I-696). In addition, regional access is available using the bus system of the Suburban Mobility Authority for Regional Rapid Transit (SMART) system.

Incorporated in 1955, Madison Heights has grown and prospered significantly over the past 50 years. According to the 2004 Land Use Survey, only 2 percent of the City's total acreage is vacant land. Most of the growth occurring in Oakland County has now shifted to the north and west where vacant land is available.

Oakland County continues to experience the tremendous growth that began in the late 1980's. By 1990, Oakland County led the state in employment growth, and today continues to lead the State's economy. The proximity to the I-696 and I-75 Freeways provide easy access to employment centers and residential communities throughout Oakland County and has made Madison Heights a strategic location for both employers and employees.

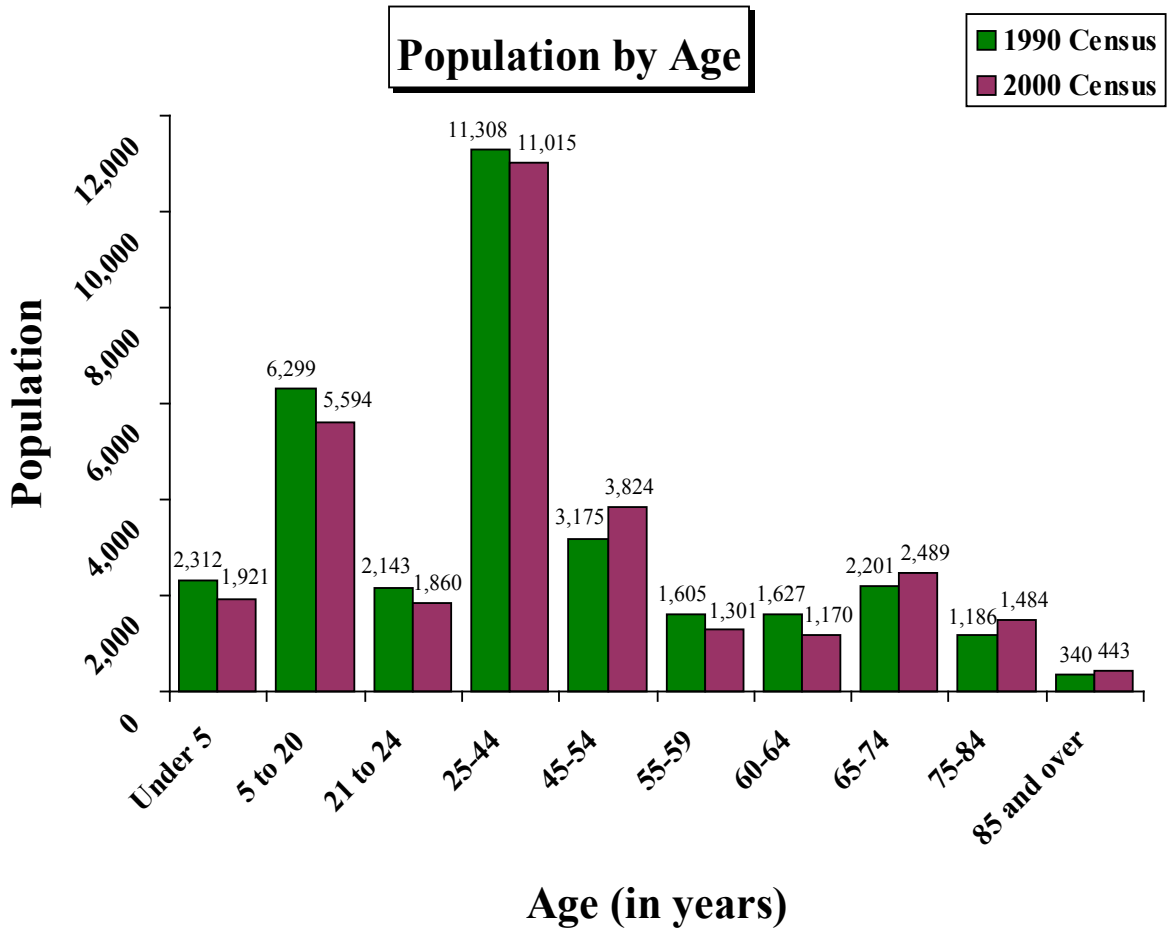
## Population

The population of a community, its composition and characteristics, is a basic ingredient in planning for the future. Historical and current population trends can be used in various ways to illustrate problem areas of development and provide indication of probable future needs. Proper planning of future community facilities must take the existing allocations of population and particularly future projections into consideration.

This section will examine three primary aspects of the City's population: past historical trends, current composition, and future projects based on current trends, correlated with the effects of certain future variables.

## Historical Trends

The following bar graph shows population change in Madison Heights from 1960 to 2000. Total population peaked in 1970. The City's 2000 population is actually less than its population in 1960, due primarily to decreases in household family size and the addition of smaller units of residential housing including apartments and condominiums. This is clear when one looks at the decline in the number of person per occupied dwelling unit from the bar chart. On the other hand, the number of housing units has actually grown to 13,752 during a time of slight decline in total population. The end result is more housing units supporting a smaller population.




The Major Age Group Comparison shown above indicates some subtle changes occurring to the City's population. The City's residents continue to get older as a group, reflecting national demographic characteristics and increased life expectancy. The Retirement Age group of 65 and over continues to grow as a percent of total population while School-Age and Pre-School Age children continues to decline slightly. This is an indication that Madison Heights remains an attractive community for very young families as well as retirees, but continues to reflect the natural trend of increased life expectancy and smaller family sizes.

Current Composition

Also important to City planning are characteristics of the population, such as race, ethnic origin, and distribution, as well as age characteristics. The following Tables summarize these characteristics of the City's population.

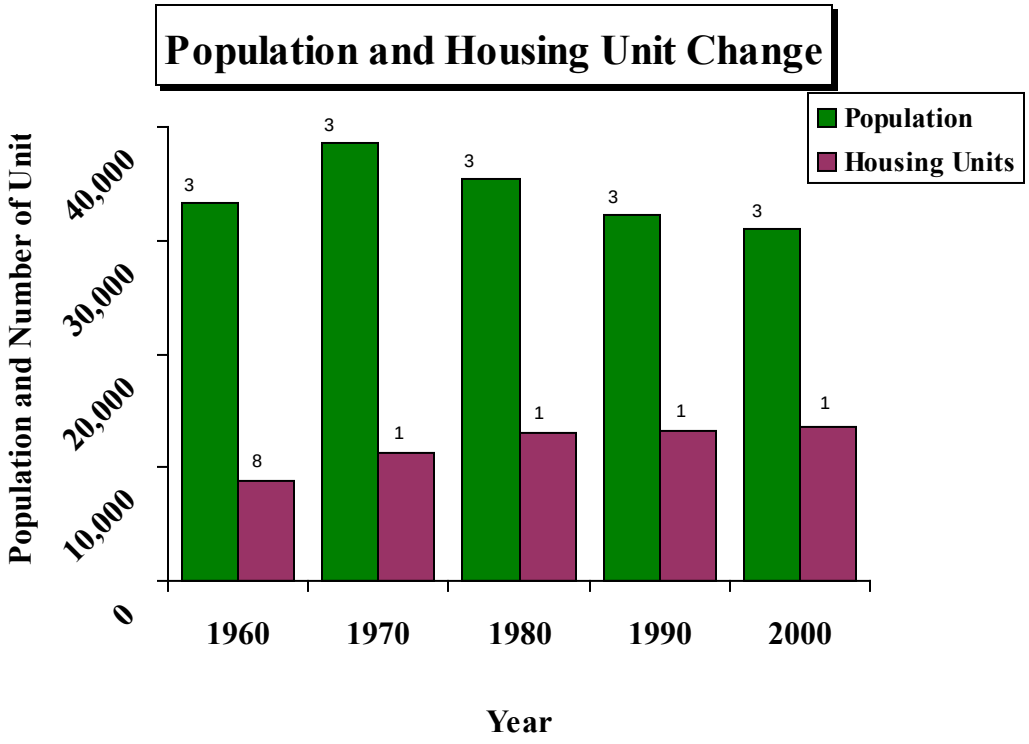



Table 1
Selected Population Characteristics: 2000
City of Madison Heights

| | |
|---|---|
| Total Population | 31,101 |
| Male (48.9%) | 15,216 |
| Female (51.1%) | 15,885 |
| White (89.6%) | 27,866 |
| Black (1.8%) | 567 |
| American Indian, Eskimo & Aleut (0.4%) | 138 |
| Asian or Pacific Islander (5.0%) | 1,563 |
| Two or more Races (2.7%) | 833 |
| Other Race (0.5%) | 142 |
| Persons of Hispanic Origin (1.6%) | 502 |

Source: U.S. Census of Population & Housing, 2000

Future Projections

Only 2.0 percent of the land in Madison Heights is vacant, and approximately one-fourth of this vacant land is zoned for residential development. In addition, the average household size continues

to decline as the population matures and children grow up and leave home. The 2000 Census indicates that household size is 2.3 persons per household.

Preparing population projections for a community such as Madison Heights is much different than the process one would follow in a rapidly growing community with ample vacant land. Traditional methods such as constant proportion method (linked to the county population), growth rate method (based on past percentage changes), and increasing proportion method (based on an increasing share of County growth) are not appropriate. More appropriately, new housing and family size are the two most important variables that need to be examined.

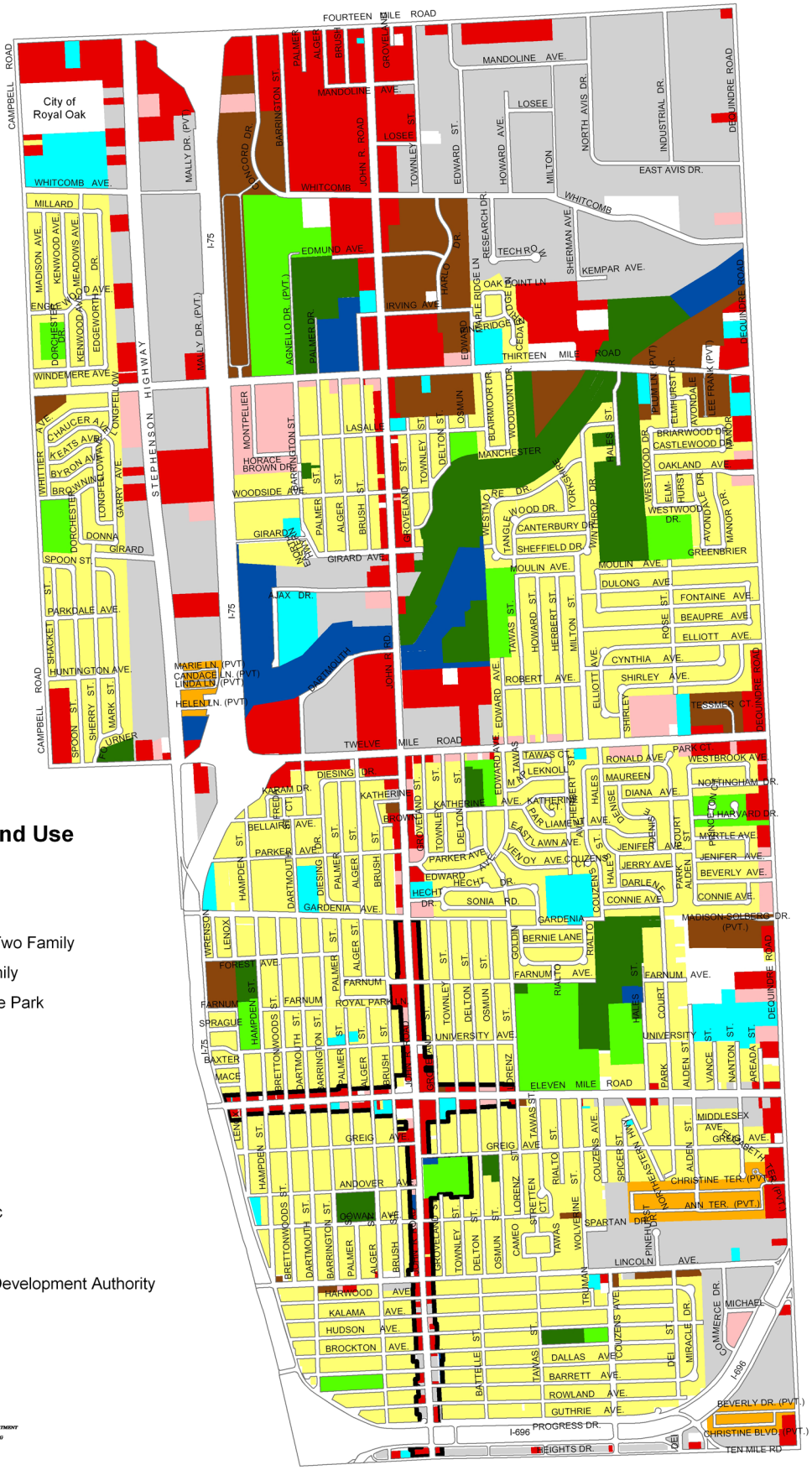
The national and local trends over the past 30 years indicate shrinking family sizes along with increases in the number of households. This trend is due, at least in part, to lower fertility rates and higher divorce rates. The Census of Population shows these trends are present in the City. The City will, at the same time, gradually approach maximum capacity development of its housing units.

Applying these trends and assumptions results in the following estimate:

Table 2
Population & Household Estimate, 1990-2008
City of Madison Heights

| | 1990 | 2000 | 2008 |
|---|---|---|---|
| Total Population | 32,196 | 31,101 | 29,704 |
| Total Households | 12,850 | 13,299 | 13,288 |
| Average Household Size | 2.51 | 2.33 | 2.22 |

(1) 1990 and 2000 Census data based on Persons Living in Households, Occupied Housing Units, and SEMCOG February 2008 estimates.




## Existing Land Use

## 2004

- Single and Two Family
- Multiple Family
- Mobile Home Park
- Office
- Commercial
- Industrial
- Schools
- Recreation
- Public
- Quasi-Public
- Vacant
- Downtown Development Authority

N

GIS
CITY OF MADISON HEIGHTS
COMMUNITY DEVELOPMENT DEPARTMENT
WWW.MADISON-HEIGHTS.ORG

Date of Survey: December, 2004

Existing Land Use

The pattern of development established in a community is influenced by a number of factors including the community's regional setting, citizen demands and needs, political conditions, changes in technology and environmental characteristics and systems. As outlined in the Regional Setting, the growth and development of the City of Madison Heights has been influenced by its position in the Detroit Metropolitan Area. In addition, the City has become fixed in its land area due to the incorporation of the surrounding communities: cities of Hazel Park, Royal Oak, Troy and Warren.

In 2004, the City conducted a survey of the City recording all of the existing uses of land. The resulting pattern of existing development has been documented on the land use map available in the Community Development Department.

The following is a description of the various land use classifications used in the survey.

Single and Two Family - This classification is for those areas containing single-family and two-family dwelling units and accessory structures.

Mobile Home Park - This category identified mobile homes in a planned community or mobile home park setting.

Multiple Family - Included in this group are all apartments and multiplex type of units where more than two separate residential units occupy a single building. Included are apartments, townhouses, condominiums and senior apartments.

Commercial - Retail sales establishments, personal and business services are placed in the commercial category. Included are shopping centers, restaurants, gas stations, party stores, beauty parlors, while-you-wait printers, and the like.

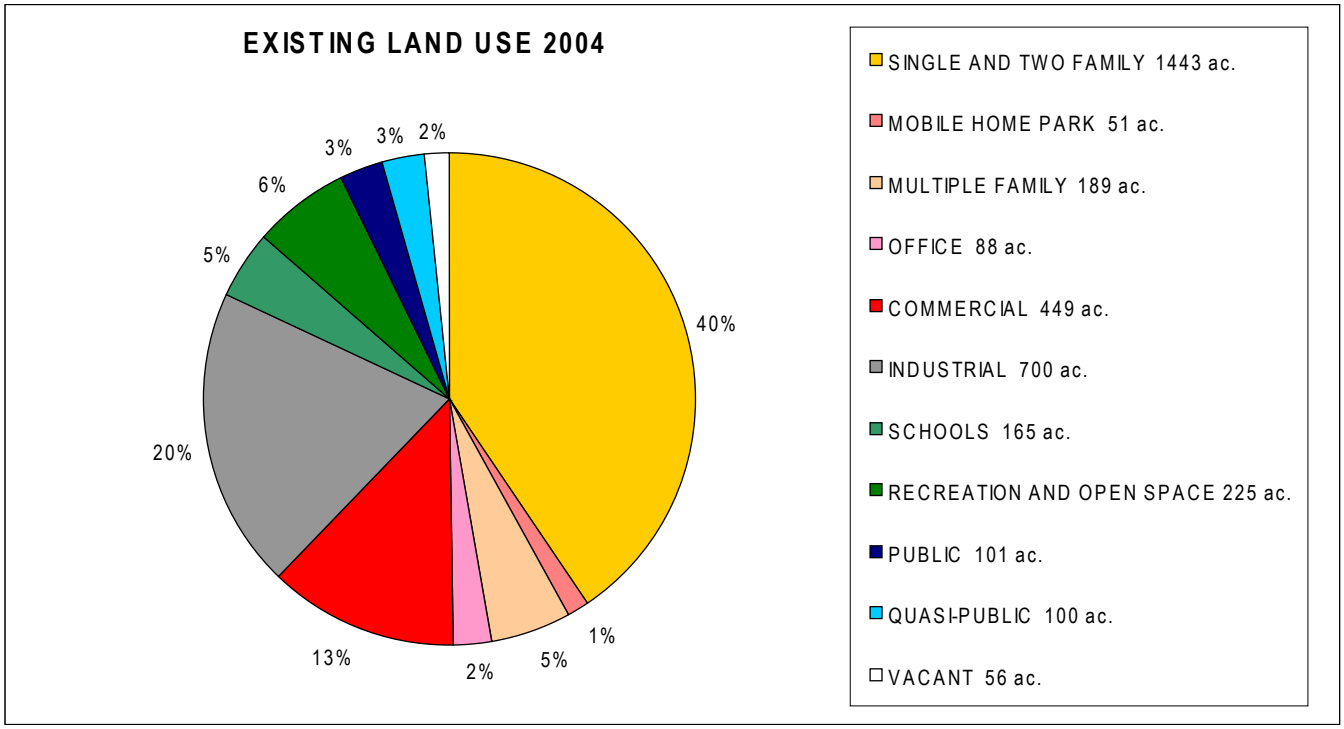
Office - Uses include general business offices; professional services such as banking, real estate, engineering and architectural services; medical and dental offices; and similar uses.

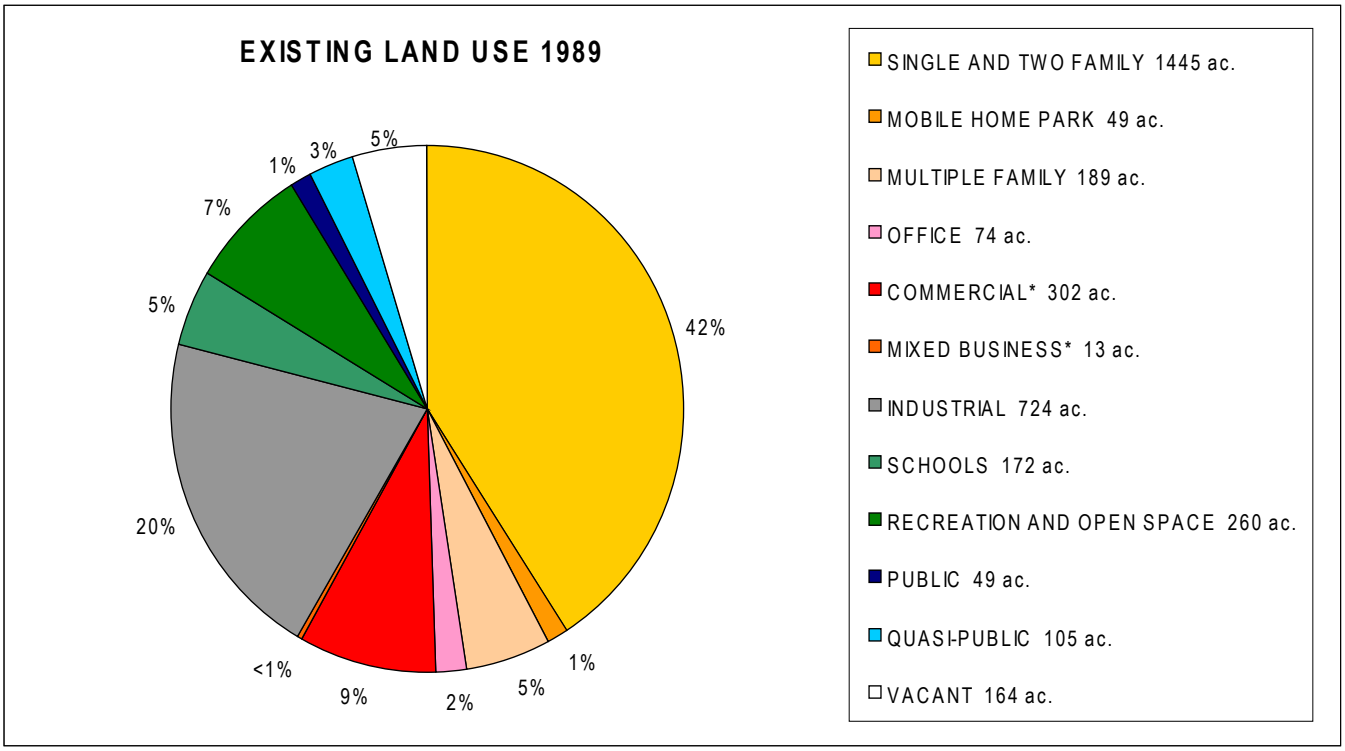
Industrial - This category includes uses with or without buildings where materials are processed, fabricated, assembled, or manufactured, or where equipment, materials or wastes are stored out-of-doors. It also includes warehousing, office/warehouse combinations, and wholesale operations.

Public - Land area and facilities such as libraries, public works buildings, and government buildings are considered public uses.

Quasi-Public - Included within this classification are such as churches, hospitals, private schools, lodge halls, private cemeteries, utility stations/sub-stations, etc.

Recreation and Open Space - This category has grown significantly since 1969, from 46 acres (1%) to 225 acres (6%). Major parks and recreation areas include the Red Oaks Golf Course; Suarez Friendship Woods and Nature Center; Rosie's Park/Madison Woods; and the Civic Center Park. In 2000, the City added 0.7 acres northeast of Rosie's Park and 1.5 acres at Suarez Friendship Woods. It should be noted that the entire Red Run right-of-way (137 acres) is included in this category.




* 1989 Land Use shows Mixed Business and Commercial use types.

In 2003, those use types were combined into Commercial.

School Sites - School sites in the City of Madison Heights now comprise 164 acres. Many of the City's school sites include significant recreation areas, provided by either the Madison or Lamphere School District.

Vacant - This category includes all remaining land that is presently vacant or unused. As of 2004, only 2 percent of the City remained as vacant land, although not all of the land is available for development.

In short, the City of Madison Heights welcomes residents, businesses and visitors alike to a vibrant and diverse Community! The City is ideally located in southeastern Michigan, within Oakland County's "Automation Alley". Madison Heights provides a full range of services to residents, visitors and the business community and is conveniently located for employers and employees alike at the intersection of I-75 and I-696. Oakland County continues to rank high in per capita income, increased employment opportunities and overall quality of life. The City of Madison Heights exemplifies the very best in Oakland County through its excellent city services, road maintenance and snow removal, increasing median income and variety of opportunities for residents and the business community. It is a fiscally sound and stable community with many advantages because of its favorable tax base, housing mix, business climate and convenient access to other business and residential areas in southeastern Michigan.

There are more than 1,300 commercial and industrial businesses and services within the City's 7.25 square miles and the City is proud to have a majority of small businesses, as well as more than 100 major companies within its borders, such as: Best Buy, Coca Cola, Costco, CVS Pharmacy, Henkel Technologies, Home Depot, Lowes, Starbucks, Kmart, Meijer, Microcenter, Netlink, Circuit City, Sam's Club, Target, and United Parcel Service. It is a "City of Progress" with 23 shopping centers, 11 hotels, more than 860,000 square feet of office space, and seven industrial parks that include 10,000,000 square feet.

The City of Madison Heights is committed to working with present and future residents and businesses to continue our excellent tradition as The City of Progress!

Natural Features

By 2000, over 98-percent of the City's land area had been developed by urbanized uses and City parks. For this reason, very few properties remain in their original natural state. The two principal exceptions include properties that have been protected as Madison Heights City Parks. The two include: Suarez Friendship Woods and Madison Woods. In addition to these, several other City parks have maintained a sizeable number of mature hardwood trees.

Topography, Soils and Drainage

The surface geology of Southeast Michigan is characterized by two broad zones, a lowland zone and a hilly upland zone. Madison Heights is situated within the flat, lowland zone lying between

the Great Lakes shoreline and the hill zone. This lowland zone was formed by clay and sand deposits laid in the bottom of a large lake that existed about 10,000 years ago. The topography of Madison Heights is nearly flat due to this history as part of the glacial lake plain. The soils found throughout the City are poorly drained to moderately well drained in their natural state. The urbanization of the City has required the creation of an artificial storm drainage system to overcome the major limitation of the City's soil - wetness. The Red Run Drain, which cuts diagonally through Madison Heights, is the eventual outlet for most of the City's storm water. Over the years, many of the City's storm and sanitary sewer systems have been separated so that most of the storm water is now able to be discharged to Lake St. Clair without treatment. The City of Madison Heights is wholly located within the Clinton River Watershed Basin.

Woodlands and Wildlife

As mentioned earlier, Suarez Friendship Woods and Madison Woods are the only parcels of land that remain in their original, natural state. Suarez Woods includes areas maintained in mature hardwoods, brush, and grasslands. The site also includes a small vernal pond. This 36 acre nature preserve supports a surprising variety of wildlife for a mature urban city, including native birds, rodents and mammals. A Nature Center is located in Suarez Friendship Woods. The Center has a variety of exhibits and programs related to natural history and the environment.

Climate

The Southeast Michigan region, of which Madison Heights is part of and lies within the humid continental climatic zone of eastern North America. This zone is characterized by hot summers, cold winters, and a relatively constant year-round supply of moisture. Temperature characteristics of the immediate Southeast Michigan area include winter temperatures that average around freezing (32°F) with overnight lows between 15°F and 20°F. Summer temperatures average around 72°F with afternoon highs in July and August of 85°F. At the extremes, winter temperatures as low as 13°F below zero and summer temperatures over 100°F have been recorded.

The rhythm of the seasons in Southeast Michigan is regular, if somewhat syncopated. The winter and summer seasons tend to be long while fall and especially spring tend to be quite short. The area is characterized by prevailing westerly winds. Although the Great Lakes tend to moderate the weather somewhat due to their large capacity as a thermal reservoir, the region is located at the edge of an area that is affected by frequent incursions of cold arctic air.

Because Southeast Michigan lies on the dividing line of a much colder area to the north and a much warmer region to the south, its winters tend to be less cold and its summers less hot than the far extremes of the humid continental climatic zone. This particular characteristic has resulted in the dominance of broadleaf trees as opposed to the needleleaf forests found a little farther north.

Recreation Facilities Inventory

Recreation facilities available to Madison Heights residents range from small tot lots to neighborhood parks to large community-wide playfields to major regional recreation developments. The City currently operates a system of 14 City parks. A Senior Citizens activities center provides special programs for seniors that include recreation, home chores such as yard maintenance, meals, transportation and many other outstanding programs. The City also operates indoor recreation programs for all ages in cooperation with Madison and Lamphere Public Schools and on a space-available basis at City Hall and the Main Library.

In addition to the 14 City-owned parks, many of the public and parochial schools in Madison Heights include recreation opportunities. Specific facilities range from playground equipment and outdoor athletic fields to indoor gymnasiums and pools.

Beyond the City limits are a wide array of public, regional recreation areas and private recreation facilities. Oakland County operates a system of 11 county parks. One of these, the Red Oaks complex, is physically located within Madison Heights. There are at least 50 public golf courses in Oakland County alone. The Huron-Clinton Metropolitan Authority (HCMA) has developed a system of 13 regional parks, all of which are within a 60-minute drive of Madison Heights. Activities such as picnicking, swimming, fishing, boating, wildlife study and even horseback riding can be enjoyed at several of the HCMA parks. There are also 22 State parks or recreation areas within an approximate one-hour drive of Madison Heights. These State parks offer camping, hunting, cross-country skiing and even snowmobile trails among their many available activities.

## GLOSSARY OF BUDGET AND FINANCE TERMS

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

**Accounting System:** The total set of records and procedures that are used to record, classify, and report information on the financial status and operations of an entity.

**Activity:** A special unit of work or service performed.

**Accrual:** Basis of accounting where revenues are recognized when they are measurable and earned. Expenses are recorded when incurred.

**Advanced Life Support (ALS):** Advanced Life Support is a part of the Fire Department operation that provides paramedic-level emergency medical treatment and transportation service. The department's licensed advanced emergency medical technicians provide pre-hospital emergency care.

**Agency Funds**: Used to account for situations where the government's role is strictly custodial. All assets reported in these funds are offset by a liability. For these reasons, agency funds are typically not involved in the annual budget for the governmental entity. An example of an agency fund is the fund used to account for taxes that are collected on behalf of other governmental entities, these collections are not revenues and the disbursements to the other governmental agencies are not expenses.

**Appropriation:** An authorization made by the City Council that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

**Assessed Value:** 50 percent of the estimated true cash value placed upon all taxable real and personal property by the local assessing jurisdiction's certified assessor.

**Assets:** Property owned by the City that has monetary value.

**Audit:** A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to:

- ascertain whether financial statements fairly present financial positions and results of operations
- test whether transactions have been legally performed
- identify areas for possible improvements in accounting practices and procedures

- ascertain whether transactions have been recorded accurately and consistently
- ascertain the stewardship of officials responsible for governmental resources

**Balanced Budget:** A budget in which estimated revenues are equal to or greater than estimated expenditures.

**Balance Sheet:** A statement purporting to present the financial position of an entity by disclosing the cost of its assets, liabilities, and equities as of a specified date.

**Bond (Debt Instrument):** A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.

**Brownfield Redevelopment Authority:** Established by Public Act 145 of 2000 to encourage redevelopment of idle or under-utilized commercial and industrial properties, which may not otherwise be redeveloped due to real or perceived contamination of the property. The Authority works to assist developers with the options of reimbursing for cleanup costs and/or providing a single business tax credit (authorized through the State of Michigan).

**Budget Calendar:** The schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

**Budget Message (City Manager's):** A general discussion of the budget document presented in writing as an overview of the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.

**Budget (Operating):** A plan of financial operations embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceiling under which the City and its departments operate.

**Capital Improvements:** Annual appropriations in the City's budget for capital purchases and construction projects costing more than $25,000. This plan details funding sources and expenditure amounts for these large projects that will be required beyond the one year period of the annual budget.

**Capital Outlays:** Expenditures for the acquisition of capital assets over $2,000. Includes the cost of land, buildings, permanent improvements, machinery, computers, large tools, rolling and stationary equipment.

**Cash Management:** The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

**Certificates of Deposit:** A negotiable or non-negotiable receipt for monies deposited in banks or financial institutions for a specified period and rate of interest.

**Consumer Price Index - Workers (CPI-W):** An indicator of the consumer prices issued by the United States Department of Labor, Bureau of Labor Statistics, which is a widely used indicator of inflation (or deflation) and indicates the changing purchasing power of money. It is obtained by calculating the cost of a fixed "basket" of commodities purchased by a typical consumer. The basket contains products from various categories including shelter, food, entertainment, fuel and transportation. Since the contents of the basket remain constant in terms of quantity and quality, the changes in the index reflect price changes.

**Contractual Services:** Items of expenditure for services that the City receives from an internal service fund or an outside company. Utilities, rent and custodial services are examples of contractual services.

**Current Taxes:** Taxes that are levied and due within one year.

**Debt Service:** The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

**Delinquent Taxes:** Taxes that remained unpaid on and after the date on which a penalty for non-payment is attached.

**Department:** A major organizational unit of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

**Department of Public Service (DPS):** The Department of Public Service provides numerous round-the-clock services to residents and business owners. The Department's operational divisions include: Water and Sewer; Streets; Parks; Recreation; Building Maintenance; Motor Pool; Nature Center; Youth Center and Senior Center.

**Depreciation:** (1) Expiration of the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset that is charged as an expense during a particular period.

**Downtown Development Authority (DDA):** Created by the State of Michigan, under Public Act

197 of 1975, for the purpose of stimulating and encouraging private investment in the south commercial district through the provision of public improvements.

**Encumbrances:** Obligations in the form of purchase orders, contracts or salary commitments that are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

**Enterprise Fund:** A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures. Enterprise funds are established for services such as water and sewer, parking facilities, transit systems, airports, solid waste management (when financed through user fees) and golf courses.

**Estimated Revenue:** The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by Council.

**Full Faith and Credit:** A pledge of the City's taxing power of a government to repay debt obligations (typically used in reference to General Obligation Bonds or tax-supported debt).

**Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts, recorded cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance:** The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

**General Fund:** The largest fund within the City, the General Fund accounts for most of the financial resources of the government that may be used for any lawful purpose. General Fund revenues include property taxes, licenses and permits, user fees, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as police and fire protection, finance, parks and recreation, libraries, public works and general administration.

**General Obligation Bonds:** When the City pledges its full faith and credit to the repayment of the bonds it issues, those bonds are general obligation (G.O.) bonds. Sometimes the term is also used to refer to the bonds that are to be repaid from taxes and other general revenues.

**Geographic Information System (GIS):** A system of software and hardware used to capture, store, manage, analyze and map geographic information.

**Goal:** A statement of broad direction, purpose or intent based on the needs of the community. The City Council adopts an annual Goal Plan for the City focusing on the City’s top priorities.

**Headlee Amendment:** The Headlee Amendment places an upper limit on the total amount of property taxes a city can collect in the fiscal year. In effect, the City cannot collect operating millage on the Taxable Valve (TV) increase derived from existing property, which is in excess of the Headlee inflation factor (2.3% for FY 2005-06) plus TV on new construction. This limit is accomplished by rolling back those operating millages, which are at their authorized maximum, by the same percentage as the TV is over the Headlee allowable maximum. The Headlee Amendment limitation may be waived only by a vote of the electorate.

**Infrastructure:** Capital assets that are stationary and normally have a useful life greater than most other capital assets. Examples include roads, sewer lines and water systems.

**Interfund Transfers:** Amounts transferred from one fund to another.

**Intergovernmental Grant:** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

**Intergovernmental Revenue:** Revenue received from another government.

**Investment:** Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payment.

**George W. Kuhn Drain District:** Established under State statute to facilitate a construction project, established in March 1999, to improve the Retention Treatment Facility (RTF) that was constructed by the Twelve Towns Drain District. These improvements to the RTF were to reduce the volume and frequency of overflows and to provide adequate treatment of the overflows when they do occur.

**Liabilities:** Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed or refunded at some future date. The term does not include encumbrances.

**Long Term Debt:** Debt with a maturity of more than one year after the date of issuance.

**Maturities:** The date on which the principal or stated values of investments or debt obligation mature and may be reclaimed.

**Michigan Public Act 345:** Michigan Public Act 345 was created for the City's Police and Fire Departments to establish and maintain the retirement pension and medical benefits for sworn personnel.

**Michigan Uniform Accounting and Budgeting Act:** Provides for the formulation and establishment of uniform charts of accounts and reports for local units of government; to define local units of government; to provide for the books and accounts of local units of government; to provide for an-

nual financial reports from local units of government; to provide for the administration of this act; to prescribe the powers and duties of the State Treasurer and the Attorney General; to provide penalties for violation of certain requirements of this act; to provide for meeting the expenses authorized by this act; to provide a uniform budgeting system for local units; and to prohibit deficit spending by a local unit of government.

**Millage Rate:** One mill equals $1.00 of taxes for each $1,000 of taxable value. The millage rate is the total number of mills assessed against the taxable value.

**Modified Accrual:** A "basis of accounting" that determines when a transaction or event is recognized in the fund's operating statements. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. Changes to the modified accrual basis from the accrual basis are as follows:

a) Those revenues susceptible to accrual are property taxes, intergovernmental revenues, special assessments, licenses, interest revenues and charges for services. Fines and forfeits, permits and certain miscellaneous revenues are not susceptible to accrual because generally they are not measurable until received in cash.
b) Non-current receivables, such as special assessments, are recorded at full value and deferred revenue is recorded for the portion not available for use to finance operations as of year-end.
c) Interest income on special assessments receivable is not accrued until its due date.
d) Principal on general long-term debt is recorded as a fund liability when due. Interest on bonded indebtedness and other long-term debt is not recorded as an expenditure until its due date.
e) Payments for inventoriable types of supplies are recorded as expenditures at the time of purchase.
f) Normally, expenditures are not divided between years by the recording of prepaid expenditures.
g) The non-current portion of vested employee benefits is reflected in the General Long Term Debt Account Group.

**Motor Pool:** A Department of Public Service division that is responsible for the maintenance of all City vehicles and equipment.

**Motor Vehicle Highway Fund Act:** The Motor Vehicle Highway Fund Act provides for the classification of all public roads, streets, and highways in this state, to provide for the deposits of specific State taxes on motor vehicles and motor vehicle fuels, and to provide for the allocation of funds for the use and administration of the funds for transportation purposes.

**Municipal Employees Retirement System (MERS):** The Municipal Employees Retirement System of Michigan is a multiple-employer statewide public employee retirement plan created by the State of Michigan to provide retirement, survivor and disability benefits to the State's local government employees.

**Objective:** Something to be accomplished in specific, well defined, and measurable terms and that is achievable within a specific time frame.

**Object of Expenditure:** Expenditure classifications based upon the type or categories of goods and services purchased. Typical objects of expenditure include:

- personal services (salaries, wages and fringe benefits, etc.)
- commodities (motor fuel, office and custodial supplies, etc.)
- contractual services (utilities, maintenance contracts, etc.)
- capital outlays (equipment, computer, vehicles, etc.)

**Operating Funds:** Resources derived from recurring revenue sources used to finance ongoing operating expenditures and pay-as-you-go capital improvement projects.

**Outside Agencies:** Outside non-profit agencies, receiving City funding support, including the Boys & Girls Club of South Oakland County, Gateway Counseling Center (mental health), Oakland County Youth Assistance, HAVEN (shelter and programs for spousal and other abuse relationships), Friends of Madison Heights Youth and Madison Heights Community Family Coalition.

**Personal Services:** Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees, as well as the fringe benefit costs associated with City employment.

**Proposal R:** Approved in 1996, this Proposal is two mills (reduced by the State's property tax limitations) for a ten year duration used to fund infrastructure construction such as roads, storm sewer separation, landscaping and sidewalks.

**Proposal V:** Approved in 1996, this Proposal is one-half a mill (reduced by the State's property tax limitations) for a ten year duration to fund for police, fire and street maintenance vehicle purchases.

**Rating:** The credit worthiness of a city as evaluated by independent agencies.

**Reconciliation:** A detailed summary of increases and decreases in departmental expenditures from one budget year to another.

**Reserve:** An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.

**Resources:** Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balance.

**Retained Earnings:** Within an Enterprise Fund, the accumulation of assets over liabilities. The City's only Enterprise Fund is the Water and Sewer Fund.

**Special Assessment District (SAD):** Special Assessment District refers to one or more parcels of property that receive a capital improvement (paving, sewers, sidewalks) and then are assessed a debt (principal and interest) to be repaid over a specific number of years.

**State Equalized Value (SEV):** The assessed value multiplied by a factor as determined by the Michigan State Tax Commission to ensure an assessment level of 50 percent of market value.

**Taxable Value:** The value upon which the property tax is levied. It is determined by multiplying the prior years taxable value by the current year's cost-of-living index. When the property changes ownership, the SEV becomes the taxable value for that year.

**Tax Rate:** The amount of tax levied for each $1,000 of assessed valuation.

**Tax Rate Limits:** The maximum legal property tax rate at which a municipality may levy a tax. The limits may apply to taxes raised for a particular purpose or for general purposes.

**Truth In Taxation:** The Truth in Taxation Act provides a mechanism to ensure public notice and awareness of the increase in property taxes that occurs as a result of an increase in the Taxable Value base on existing property. This act mandates a "tax freeze" with regard to existing property and prohibits revenue growth by requiring a tax rate reduction (rollback) on operating millages unless a specific public hearing is conducted. At the public hearing, the Council discusses and adopts by resolution the millage or tax rates necessary to fund the city services and programs identified in the budget document. Because Madison Heights complies with the MICHIGAN UNIFORM BUDGET ACT (PA 621), the required public hearing for Truth in Taxation is combined with the public hearing for budget adoption as permitted by statute.

**Unit Costs:** The cost required to produce a specific product or unit of service.

**User Charges (also known as User Fees):** The payment of a fee for direct receipt of a public service by the party benefiting from the service.

**Yield:** The rate earned on an investment based on the price paid for the investment.

## ACRONYMS

| Acronym | Description |
|---|---|
| ACH | Automated Clearing House |
| ADA | American with Disabilities Act |
| AEMT | Advanced Emergency Medical Technician |
| ALS | Advanced Life Support |
| CAFR | Comprehensive Annual Financial Report |
| CDBG | Community Development Block Grant |
| CIP | Capital Improvement Plan/Projects |
| CPI-W | Consumer Price Index – Workers |
| CTO | Compensatory Time Off |
| DDA | Downtown Development Authority |
| DPS | Department of Public Service |
| EFTPS | Electronic Federal Tax Payment System |
| ESL | English as a Second Language |
| FY | Fiscal Year |
| GAAP | Generally Accepted Accounting Principals |
| GASB | Governmental Accounting Standards Board |
| GFOA | Government Finance Officers Association |
| GIS | Geographic Information Systems |
| GPS | Global Positioning Systems |
| GWK | George W. Kuhn Drain |
| HCMA | Huron-Clinton Metropolitan Authority |
| HMO | Health Maintenance Organization |
| HUD | Housing and Urban Development |
| IBNR | Incurred but not Reported |
| ISP | Investment Service Program |
| LHOH | Little House on Hales |
| MDNR | Michigan Department of Natural Resources |
| MDOT | Michigan Department of Transportation |
| MEDA | Michigan Economic Development Association |
| MEDC | Michigan Economic Developers Corporation |
| MERS | Municipal Employees Retirement System |
| MNRTF | Michigan Natural Resource Trust Fund |
| PPO | Preferred Provider Organization |
| ROW | Right-of-Way |
| SAD | Special Assessment District |
| SEV | State Equalized Value |
| STV | State Taxable Value |
| TV | Taxable Value |