

City of Madison Heights  
Library Summary Annual Report  
June 30, 2016

The Madison Heights Public Library strives to be responsive to the needs of the community, with online access to books and magazines supplementing traditional print. This year we introduced mobile printing, and launched a Library Facebook page as a way of keeping you up to date on library programs and services.

The Michigan Activity Pass (MAP) program, a partnership with The Library Network (TLN) allows residents to “check out” free access to parks and attractions across the state, as well as discounted tickets to the Detroit Zoo. A link to MAP can be found on the library’s website – [www.madison-heights.org/library](http://www.madison-heights.org/library).

This report is a compilation of the library’s prior fiscal year, ending June 30, 2016.

Respectfully submitted,

Roslyn Yerman  
Library Director

### Digital Services Available at the Library



BookMyne – download this mobile App from your App store to provide access to the library catalog from your wireless mobile devices.



[Overdrive Download Destination](#) - eBooks for eReaders, PCs, and smart devices



World Book [eBooks for Preschool – 12th grade](#)



Zinio [Digital Magazines](#)



### FY 2015-16 Library Advisory

#### Board Members

Alyssa Bottrell, *Chairman*  
Councilman Robert Corbett,  
*Council Representative*  
Mayor Pro-Tem Mark Bliss,  
*Council Alternate*

#### **Members at Large:**

Lynne Bucciarelli  
Dolly Ferries  
Liria Hasho  
Carole Pryzby  
Jeffrey Scott  
Hillary Taylor

#### **Ex-Officio Non-Voting**

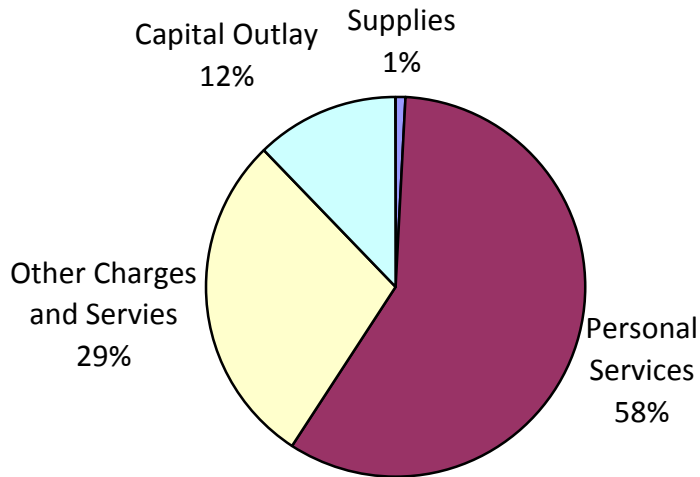
#### **Members**

Roslyn Yerman, *Library Director*  
Melissa Marsh, *Deputy City Manager*

**Revenue and Expenditures**  
**Fiscal Year Comparison FY 2015 to FY 2016**

DESCRIPTION	Balance as of 06/30/2015	Balance as of 06/30/2016
<b>Revenues:</b>		
Property Taxes Proposal "L"	\$ 763,149	\$ 777,930
Library Aid	26,197	19,417
Book Fines and Library Program	15,363	28,923
<b>Total Revenues</b>	<b>\$ 804,709</b>	<b>\$ 826,270</b>
<b>Expenditures:</b>		
Personal Services	\$ 461,066	\$ 500,153
Supplies	3,965	7,588
Other Services and Charges	234,939	245,556
Capital Outlay		
DVD	1,425	1,526
Books	51,007	43,810
Audio Media	1,499	1,779
Improvements	116,277	44,404
E-Books	14,197	14,196
<b>Total Expenditures</b>	<b>\$ 884,375</b>	<b>\$ 859,012</b>
Revenue over (Under) Expenditures	\$ (79,666)	\$ (32,742)

**2016 Financial Overview**



### **2015-2016 Goals**

1. Working with the Library Advisory Board, evaluated and report to City Manager by March 1, 2016 on the feasibility of a donation drive for library collections. If found feasible, have event planned by July 2016 (Budget Priority 1.e)
2. By May 2016, enroll in and publicize the Zinio online newsstand, giving Library patrons access up to 252 titles online, up from the 40 titles to which the Library currently subscribes. (Budget Priority 1.f.)
3. By June 2016, implement Quality Services Audit Checklist (QSAC) which is a voluntary management standards program that assists public libraries by setting benchmarks in multiple areas for Governance & Administration, HR, Services, Collection Development, Technology, Facilities & Equipment and Public Relations. This will provide direction and support for libraries as they look to both improve their services and to provide measurable data to residents, City Council, and City Administration. (Budget Priority 4.d.)
4. Before July 2016, establish and set up a content management process for a Library Facebook page to promote departmental programs and services. (Budget priority 5.d.)
5. By October 1st for the preceding fiscal year, produce and disseminate the Annual Library Report to update the public about Library activities. (Budget Priority 5.e.)

### **2015-2016 Accomplishments**

1. Rolled out access to the Zinio online newsstand, offering Library patrons access to online magazines, supplementing the existing E-Book options
2. Successfully launched the Library Facebook page as a direct way of promoting departmental programs and services.
3. Produced and disseminated the first ever Annual Library Report to update the public about Library Activities.
4. Began providing staff support for the newly created Multicultural Relations Advisory Board.
5. Completed Phase I of a two phase waterproofing of the Library exterior walls.

**Library by the Numbers**  
**Fiscal Year 2016**

**Services to the Public**

Library Circulation	109,045	Building Usage	98,172
Reference Questions	6,537	<b>Interloan Services</b>	
Registrations	1,187	TLN Delivery – Incoming	10,571
Outreach Visits	10	TLN Delivery – Outgoing	14,369
Fax Sent	594	MEL – Incoming	731
Fax Received	88	MEL - Outgoing	523
Study Room Use	3,608	<b>Program Totals</b>	<b>Attending</b>
<b>Database Use</b>		Movies - <i>55 shown</i>	270
ABC Mouse	259	Story times – <i>30 sessions</i>	510
Enterprise	18,364	JUV Special Programs – <i>9 sessions</i>	138
Little PIM	23	JUV School Visits – <i>1 session</i>	53
Mango	927	Breckenridge Room Use – <i>48 bookings</i>	1,795
Public Internet	31,910		
Wireless Internet	5,107		
<b>Total Internet Usage</b>	<b>37,017</b>		

<b><u>Collection Development</u></b>	<b><u>Additions</u></b>	<b><u>Deletions</u></b>	<b><u>Net Totals</u></b>
Adult Books	3,154	-3,376	-222
Audio Books – Tape & CD	129	-7	122
AXIS 360	77	0	77
Overdrive	5,984	0	7,755
CD Music	75	-5	70
Games & Software	0	0	0
Government Documents	140	-3	137
Government Documents on CD-ROM	0	0	0
Juvenile Books	1,002	-916	86
Magazines	1,403	-1,237	66
Media Kits	10	-198	-188
Video Tapes	5	-71	-66
DVDs	742	-4	738
<b>Totals</b>	<b>12,721</b>	<b>-5,817</b>	<b>6,904</b>

### **Supporting YOUR Library**

Generous donations have been received from patrons like you throughout the year! There are many ways that you can donate to the Library – a general monetary gift in memory/honor of someone will help support the Library's various collections – print book, large print book, book on CD, eBook, DVD, and Music CD, and either adult or youth material can be designated. Such donations are an excellent way to honor an occasion or a memory, as it reaches so many.

To learn more about these opportunities to give or to meet in person to discuss making a gift to the Madison Heights Library, contact Roslyn Yerman, Library Director at 248-588-7763.