



CITY OF MADISON HEIGHTS
COMMUNITY DEVELOPMENT DEPARTMENT
300 W. 13 MILE ROAD
MADISON HEIGHTS, MI 48071
(248) 583-0831

FOR OFFICE USE ONLY

PERMIT #: _____

DATE ISSUED: _____

BY: _____

CONCRETE FLATWORK PERMIT APPLICATION

JOB ADDRESS: _____

OWNER'S NAME: _____ PHONE: _____ FAX: _____

OWNER'S ADDRESS: _____ CITY: _____ ZIP: _____

APPLICANT: _____ PHONE: _____ FAX: _____

APPLICANT'S ADDRESS: _____ CITY: _____ ZIP: _____

Check here to receive Notices of Repair by facsimile ☐ or e-mail ☐. E-mail address: _____

FEES & WORK DESCRIPTION:

No. of Inspections	Type of Inspection or Fee	Fee	Cost (No. x Fee)
Required	Administrative Fee	\$30.00	\$30.00
	Flatwork Form Inspection*	\$75.00	
	Final Inspection	\$75.00	
	Right-of-way Form Inspection*	\$75.00	
	Right-of-way Bond	\$5000.00	
	Other _____		
	TOTAL FEES:		

FOR OFFICE USE ONLY

FEES

PAID

Permit: _____

Registration: _____

Investigative Fee: _____

Other: _____

TOTAL: _____

Department Approval: _____

Date approved for issue: _____

*If done at the same time, only one form inspection is required for all forms.

All concrete shall be a minimum of four (4) inches thick throughout (aprons and sidewalk across driveways are 6" or 8")

DESCRIPTION OF WORK: _____

PLAN REVIEW: A grading plan shall be provided for all new concrete placement clearly showing the existing and proposed grading and drainage. The Building Official may waive this requirement when, in his opinion, it can be demonstrated that adequate drainage exists on the site. A grading plan may be required for replacement work if there is evidence of current or previous drainage problems on the site. A site plan showing the dimensioned location of all concrete must be attached.

REQUIRED PLAN ATTACHED? ☐ NO ☐ YES

AFFIDAVIT: I hereby certify that I have obtained, read, understand and will comply with all the requirements in the City's "Sidewalks, Driveways and Flatwork" handout and the requirements listed above and that concrete will not be poured until it has been inspected and approved by the Inspector. I also understand it is my responsibility to arrange for necessary inspections with 24 hours notice.

APPLICANT'S SIGNATURE _____

DATE _____

DRIVER'S LICENSE NUMBER _____

DATE OF BIRTH _____

FEES LISTED ON REVERSE SIDE

CONCRETE PERMITS INCLUDING NON-TELECOMMUNICATION WORK IN R.O.W.

1.1 All permits shall be assessed a non-refundable application fee of \$30.00.

1.2 Permit Fees: Permit fees are non-refundable after work has started and non-transferable.

Cutting, repair, sawing, removal, replacement or modification of street surface, aprons or curb and gutter

\$75.00 per required inspection

(Two inspections required minimum unless work is covered by a site plan and bond.)

\$5,000 bond (\$1,000 for qualified homeowner permits) required for r.o.w. work. Waived for registered contractors with annual bond posted and projects with site plan guarantee bonds posted.

Concrete flatwork \$75.00 per inspection (fees waived for public sidewalk under twenty-five (25) feet in length)

1.3 Contractor registration fee:

Registration \$30.00

Performance Bond Minimum \$5,000.00 (Required for ROW.)

1.4 An investigative fee equal to the amount provided for in Section 1.2, shall be assessed if a permit was not obtained prior to commencement of work.

1.5 A fee of \$90.00 per inspection shall be charged for the re-inspection of all failed inspections.