

Process to request reconsideration of Madison Heights Public Library Materials

1. Please read the [Madison Heights Public Library Materials Selection Policy](#), the [Library Bill of Rights](#), the [Freedom to Read](#) and the [Freedom to View](#) Statements.
2. You may complete the printed forms below or use the online [Reconsideration of Library Materials](#) form. After completing form, please return printed forms to the circulation desk or submit the form online. The form will be given to the City Librarian.
3. Allow 14 calendar days for the City Librarian to review the completed form, make a decision, and respond.
4. If you disagree with the City Librarian's decision, you may request that a committee consisting of the City Attorney, a City Council member, a library staff member who holds a degree in Library or Information Science, and a Friends of the Library member, review the material in question.
5. For the City Librarian to take any action, the recommendation must be signed by a current member of Madison Heights Public Library. Unsigned forms will be discarded. Anonymous recommendations do not permit a dialogue, nor can the City Librarian properly answer the questions of the City Manager or the City Council about the source of the recommendation.

REQUEST FOR RECONSIDERATION OF MATERIAL

Name:
Library Card Number:
Address:
Phone:
Email:

Type of material?

- Book (includes Audiobooks or eBooks)
- Magazine or News Source (print or electronic)
- Movie, Game, or Audiovisual Materials
- Content of Library Program

Title:
Author or Producer:

Have you read all of the following: [Library Bill of Rights](#), the [Freedom to Read](#) and the [Freedom to View](#)?

- Yes
- No

What brought this title to your attention?

Have you read any reviews about this material? If so, please include the source of the review. (Example: "Book about Us" in *Publisher's Weekly*, September 27, 2021 Issue or <https://www.digitalpw.com/digitalpw/20210927/MobilePagedArticle.action?articleId=1727987>)

What is your specific objection to the material? (Please include specific quotes from the material, including pages numbers for books or how many minutes into the movie a scene occurs, etc.)

For what age group would you recommend this material?

Is there anything good about this material? What parts?

What would you like the library to do about this material?

What material do you suggest to provide information on this topic? Please provide specific titles.

Would you like to be notified of the library's decision regarding your recommendation?

- Yes
- No

Signature:
Date: